

Retrieving Deleted Data to Recreate an Object

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Overview

Once an object is deleted in Resolver, the action cannot be undone. However, in most cases, the data contained within the deleted object can be recovered from the Data Audit Trail and manually recreated.



Note:

This guidance relates to objects that have been individually deleted. If data has been deleted due to a deleted component, such as a field, and you'd like to retrieve that data, please [contact Resolver Support](#) for assistance.

Important Notes

- When a user deletes an object, a warning is displayed to that user detailing the impact. The second **Delete** button must be clicked to proceed with the deletion. If this warning doesn't appear, the object may have been archived rather than deleted.
- The original unique ID of a deleted object can't be reassigned to the recreated object. Please refer to the [External, Internal & Unique IDs](#) article for more information.
- If the [Data Retention feature](#) has been enabled on your Org, all data for the object is purged from Resolver upon manual or automated deletion, including from the Data Audit Trail, and can't be retrieved using the method below. If you are unsure if Data Retention has enabled on your Org, please contact your Resolver Administrator for assistance.
- A record of deleted objects will appear in the [Data Audit Trail](#) with the **Action** of **Delete Object** and **Event** of **Delete Object**. Even if the Data Retention feature has been enabled in your Org, a record of a deleted object will appear in the Data Audit Trail, however, the object name and other data will be redacted.
- If you are unable to find a record of an object being deleted in the Data Audit Trail, it's likely that the object has been **Archived** and therefore it won't appear in some views, reports (data visualizations), or charts on dashboards. To check if an object has been transitioned to an **Archived** state, use the **Event** filter and select **State Change**. To unarchive an object, a trigger to transition the object must be configured and role permissions enabled. See the [Unarchiving Library Objects](#) article for further information.

User Account Requirements

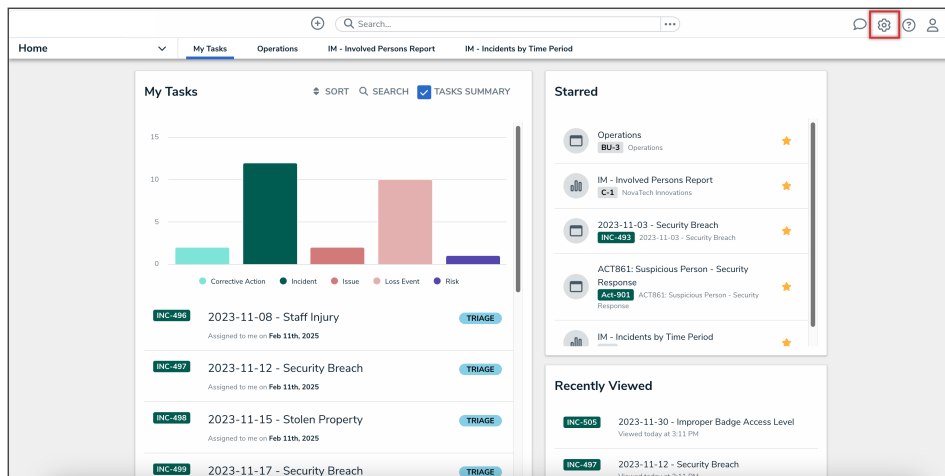
The user must have Administrator permissions to in order to access the **Admin Overview** screen.

Related Information/Setup

Please refer to the [Delete an Object](#) article for further information on deleting an object in Resolver.

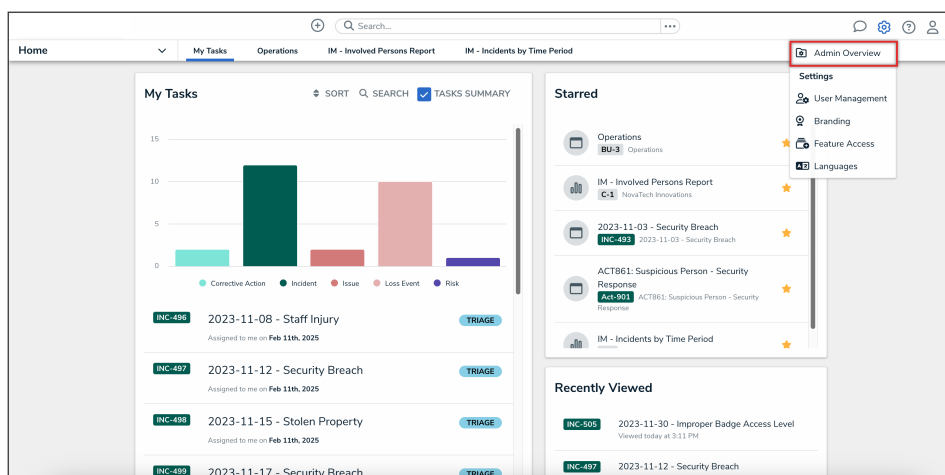
Navigation

1. From the **Home** screen, click the **Administration** icon.



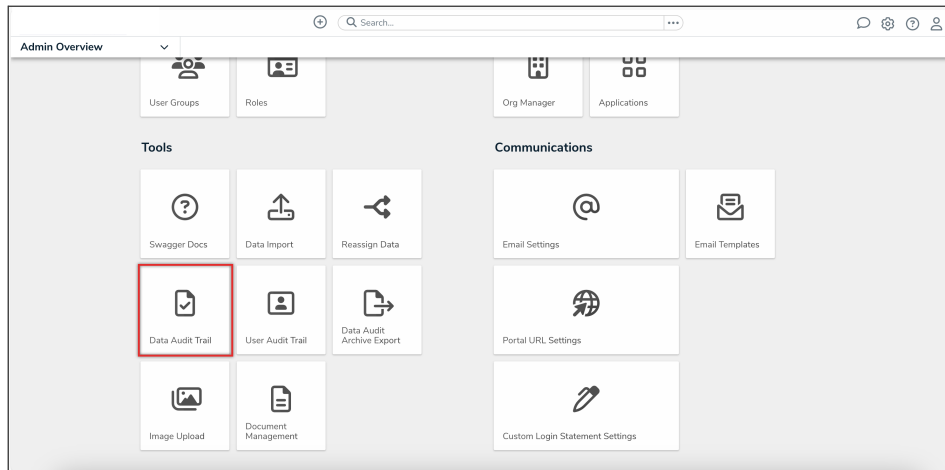
Administration Icon

2. From the Administrator settings menu, click the **Admin Overview** link.



Administrator Settings Menu

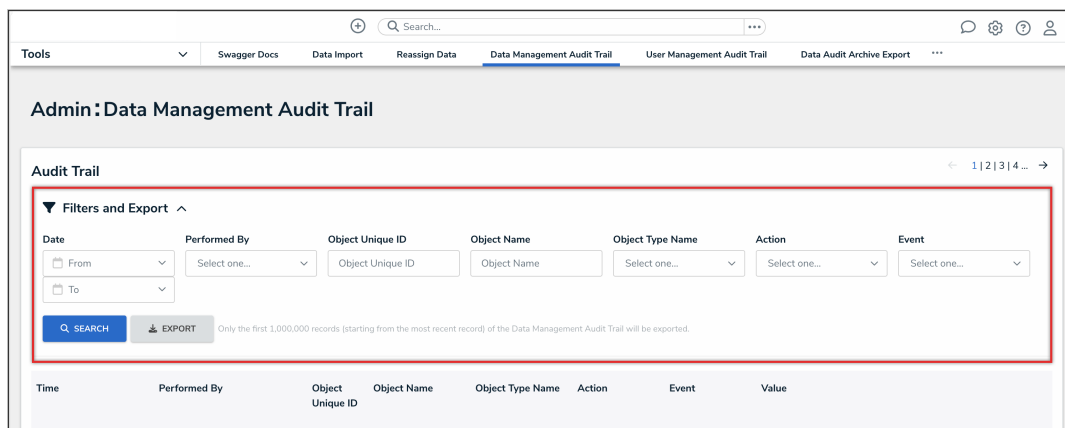
3. From the **Admin Overview** screen, click the **Data Audit Trail** tile under the **Tools** section.



Data Audit Trail Tile

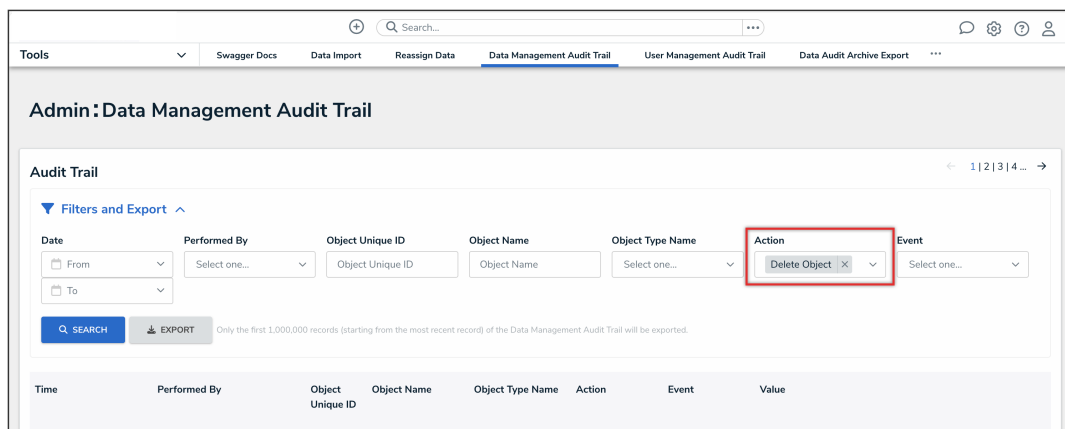
Retrieving Deleted Data to Recreate an Object

1. From the **Admin: Data Management Audit Trail** screen, click the **Filters and Export** dropdown to apply filters.



Filters and Export Dropdown

2. From the **Action** dropdown, select **Delete Object**.



Action Dropdown

3. Click the **Search** button.

The screenshot shows the 'Admin: Data Management Audit Trail' interface. At the top, there's a navigation bar with tabs like 'Tools', 'Swagger Docs', 'Data Import', 'Reassign Data', 'Data Management Audit Trail' (selected), 'User Management Audit Trail', and 'Data Audit Archive Export'. Below this, the 'Audit Trail' section has a 'Filters and Export' dropdown. Under 'Filters', there are fields for 'Date' (From/To), 'Performed By' (Select one...), 'Object Unique ID' (Object Unique ID), 'Object Name' (Object Name), 'Object Type Name' (Select one...), 'Action' (Delete Object), and 'Event' (Select one...). The 'SEARCH' button is highlighted with a red box. Below the filters, there's an 'EXPORT' button and a note: 'Only the first 1,000,000 records (starting from the most recent record) of the Data Management Audit Trail will be exported.' At the bottom, a table header is visible with columns: Time, Performed By, Object Unique ID, Object Name, Object Type Name, Action, Event, and Value.

Search Button

- From the search results, if applicable, review the **Delete Object** action and the **Remove Relationship** event. Note any relationships that were removed so you can relink these later.
- From the search results, if applicable, review the **Delete Object** action and **Unassign Role** event. Note any users who were assigned to roles for the object so you can add them later.

4. Clear all filters, and then enter the object's unique ID into the **Object Unique ID** field.

This screenshot is similar to the previous one, but the 'Object Unique ID' field is now highlighted with a red box and contains the text 'C-55'. The 'SEARCH' button is no longer highlighted.

Object Unique ID Field

5. Click the **Search** button.

This screenshot is identical to the first one, showing the 'Admin: Data Management Audit Trail' interface with the 'SEARCH' button highlighted by a red box. The 'Object Unique ID' field is empty.

Search Button

- This will populate all data entered and changed on that object. Select each search result and note the information you need, such as description and updated fields.

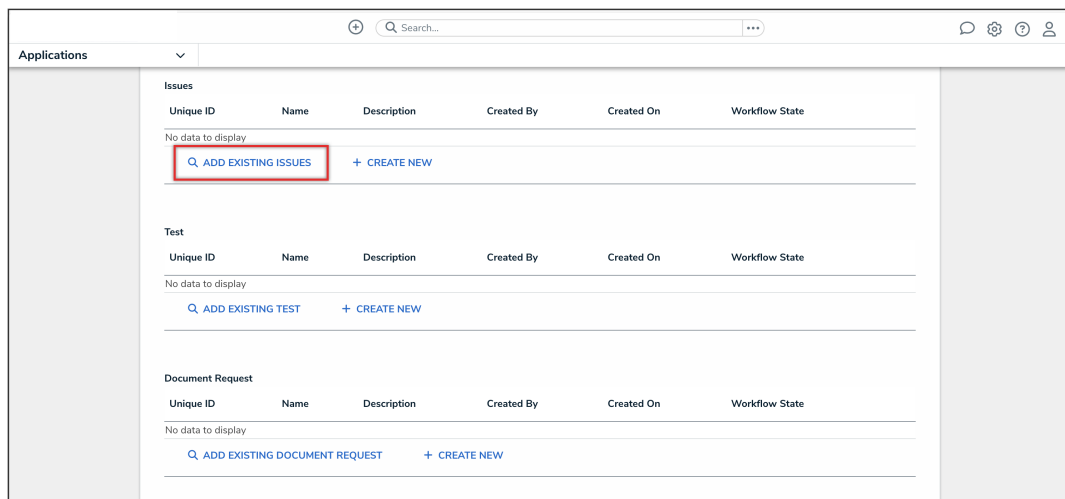
Recreating a Deleted Object

1. Create an object as you normally would, following the standard steps for that object type.
2. You will likely need to transition that object to the next workflow state to be able to fill out additional fields (for example, from **Draft** to **Open**).
3. Add relationships to your recreated object.



Best Practice:

Use the **Add Existing** feature to add the original relationships to your recreated object.



Add Existing Link

Recreating a Deleted Assessment Object

1. If the deleted object was scoped into an assessment, use the [Rescope Assessment feature](#) to recreate the assessment object.
2. Enter the retrieved deleted data to that new assessment object.