

## **Unpublishing a Dashboard Data Set**

Last Modified on 01/30/2025 10:22 am EST

# **Overview**

Administrators can unpublish a Dashboard Data Set if it is no longer in use.

By default, the maximum number of Dashboard Data Sets you can have Published is 10, so users may need to unpublish a Dashboard Data Set to publish a new Dashboard Data Set.

#### **User Account Requirements**

The user account you use to log into Resolver must have Administrator permission to unpublish a Dashboard Data Set.

### **Related Information/Setup**

To create a new Dashboard Data Set, please follow the link below:

• Create a New Dashboard Data Set

For more information on how to delete a Dashboard Data Set, please follow the link below.

• Deleting a Data Dashboard Set

## Navigation

1. From the *Home* screen, click the **Administration** icon.

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Home	~	My Tasks			
	My Tasks		SORT Q SEARCH		

Administration Icon

2. From the Administrator Settings menu, click the Admin Overview link.



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Administrator Settings Menu

 From the *Admin Overview* screen, click on the **Dashboard Data Sets** tile under the Views section.

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	Data Model			Views			
	Object Types		Object Type Groups	Configurable Forms	Data Visualizations		
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	Playbooks Automati	on					

Dashboard Data Sets Tile

- 4. The *Dashboard Data Sets* screen lists the following information below the **Search** field:
  - Number of Data Sets (Data Sets): The total number of Dashboard Data Sets.
  - **Published Data Sets:** The total number of published Dashboard Data Sets that can be used within the Dashboard Builder. Published Dashboard Data Sets will be out of 10. You can only have 10 Published Dashboard Data Sets within the system.
  - **Unpublished Data Sets:** The total number of unpublished Dashboard Data Sets. Unpublished Dashboard Data Sets cannot be used within the Dashboard Builder.



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Admin <b>: Dashboard Data Sets</b>		+ CREATE DATA SET
Q Search 1 Data Sets   0/10 Published Data Sets   1 Unpublished Data Sets 0		
Incident Management		

Total Dashboard Data Set Fields

## Publishing/Unpublishing a Dashboard Data Set

- Dashboard Data Sets have a **Publish** toggle switch next to the name of the Dashboard Data Set.
- Click the **Publish** toggle switch next to a **Dashboard Data Set** to unpublish the Dashboard Data Set.
  - **Unpublished:** The **Publish** toggle switch will appear grey with an X, indicating that the Dashboard Data Set is unpublished.

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3. A Confirmation pop-up will appear when you unpublish a Dashboard Data Set. The Confirmation screen indicates that the Dashboard Data Set will be deleted from the following list of Dashboards. Dashboards can use multiple Dashboard Data Sets, so unpublishing a Dashboard Data Set will break specific Charts but not entire Dashboards.





4. Click the **Yes** button to unpublish the selected Dashboard Data Set.

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Q Search					
3 Data Sets   2/10 Published Data S		ets 😧			
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Confirmation Pop-up