

Search for Objects by Object Type

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Overview

With the search tool in Resolver, you can search your Org for objects by object type. When you search for individual object types, you are given additional options to refine the search results by name, description, unique ID, state, and other optional filters.

User Account Requirements

The user must have the Search Bar toggle turned on for their role in order to search.

Related Information/Setup

For more information on searching by keyword, please read the Search for Objects by Keyword article.

For more information on searching attachments, please read the Attachment Searches article.

Searching by Object Type

 From any screen in Resolver, type the name of an object into the Search Bar in the nav bar and click the Explore By icon to display the list of object types.



Explore By Menu

2. Select an object type from the **Explore by:** list and press **Enter** on your keyboard.





List of Object Types

- 3. The search results will display a list of object names, objects' unique IDs and current workflow state. If an object has attachment files that match the search terms, they'll appear with the object beside **Keyword(s) found in:** For more information on searching for documents, read the Attachment Searches article.
- 4. If you searched for a unique ID including the monogram, exact matches will appear in the **Unique ID Matches** section. All other results will appear in the **All Results** section.

		Q in	c-7	→ ····	\$? L			
Applications	~							
	Current Search Paramet	ters: Keywords: inc-7		Include Archived Data				
	Filter by		UNIQUE ID MATCHES					
	Asset	1	Incident					
	Contributing Factor	1	(NC-7) INC-007: 2022 - Unauthorized Person					
	Corrective Action	1	Choro omnesque ius ad. Summo scribentur ne mei, scripta debitis similique ad mel. Reque albucius ei est. Eu pro tation dissentiunt, putent corpora intellegam vel te. An graeci cetero					
	Evidence	1						
	Incident	38	ALL RESULTS					
	Incident Link	1	Asset	SEE ALL ASSET RESULTS				
	Incident Type	1	AT LTC-20B Cnc Turning Centre ACTIVE					
	Involved Item	1						
	Involved Location	3	Contributing Factor SEE ALL CONTRIBUTING FACTOR RESUL	SEE ALL CONTRIBUTING FACTOR RESULTS				
	Involved Organization	3	CFA-7 SYSTEM- Insufficient IT security	ACTIVE				
	Involved Person	3	Quisque tempor quis orci in tempus. In quis ex suscipit, rutrum e sed justo fermentum pharetra. Nullam in justo at arcu volutpat co	enim sit amet, luctus sapien. Sed suscipit justo condimentum vel quis odio. Maecenas in leo a	_			

Unique ID Matches and All Results Sections

5. To include archived data in the search results, click the **Include Archived Data** toggle to turn it on. If this option is not visible, an administrator has disabled this option for your role.

		Q prope	rty		\$ O 2
Applications ~					
	Explore:Search Re	sults			
	Current Search Parameters: Keywo	rals: property		Include Archived Data	
	Filter by		Activity	SEE ALL ACTIVITY RESULTS	
	Activity	2	(Act-23) ACT023: Damage - Property	ESCALATED TO INCIDENT	
	Corrective Action	1	(Act-6) ACT006: Damage - Property	OPEN - FOLLOW UP REQUIRED	
	Incident	9	Activity Type	SEE ALL ACTIVITY TYPE RESULTS	
	Incident Type	8	(AT-15) Lost - Property	ACTIVE	
	Involved Location	4	ATTE Damage - Property	ACTIVE	
	Requirement	2			
	Requirement Detail	16	Corrective Action	SEE ALL CORRECTIVE ACTION RESULTS	
	Risk	1	CA-2 Action Plan 002	REVIEW	
	Risk Sub Category	1	Tom ne iudico putent, vidit facilisi at mel. Evertitur co rationibus sea ea. Facete iisque id nec. Mei eu vitae d Keyword(s) found in: DataLoaderValidated (95).xl	nstituam ne eos, at novum ibber assueverit sed. Error iscere, ex alia utroque maluisset his, mollis suscipit id sx	
	Source	1			

Include Archived Data Toggle

 To view assessment instances of an object, click Assessments below the object to display them. Hovering your cursor over the ellipsis will display the instance's unique ID and the date it was created.



		Q, Search			© 2
Applications	~				
	Explore:Search Re	sults			
	Current Search Parameters: Object 1	Types: Risk:Object Typ	es: Risk; <i>Keywords:</i> none	Include Archived Data	
	Filters		Reputational Risk	ACTIVE	
	By Name		Risk of loss resulting from damages to a firms reputation		
	Q, Search	[ASSESSMENTS 🗸		
	By Assessment Type				
	Q Search or select	~	Real External Fraud Risk	ACTIVE	
	By Dimension		The risk of fraudulent or illegal activities perpetrated by management, agents, or others against the organization lincludes money laundering	employees,=;customers, suppliers, or terroristfinancing activities).	
	Q Search or select	~	ASSESSMENTS V		
	By Description				
	Q, Search		R311 Intellectual Property	ACTIVE	
	By Unique ID		Inability to adequately protect the value of intellectual property due to	excessive, uncontrolled misuse	
	Q, Search		ASSESSMENTS ~		
	By State				
	Q. Search or select	~	(R-12) Operational Effectiveness	TRIAGE	
	Location Filters	~	The risk of not performing at world-class levels due to ineffective oper assign and enforce accountabilities, which may result in increased free	ating practices or failing to clearly uency of process, product, service or	
			ASSESSMENTS ~		

Assessments

i)^{Note:}

If an object has not been previously assessed, it will not have any instances and the **Assessments** link will be hidden by default.

7. To apply search filters to the search results:

D^{Note:} The following available filters are dependent on the object type selected.

a. Use the filters in the **Filters** side panel to narrow down which objects are displayed.

		Q	property	/	•••	\$ 9 2
Applications	~					
	Explor	e:Search Results				
	< BACK 1 Current Se	TO FULL RESULTS arch Parameters: Object Types: Act	ivity; <i>Obje</i>	ct Types: Activity: Keywords: property	× Include Archived Data	
	Filters			(Act-23) ACT023: Damage - Property	ESCALATED TO INCIDENT	
	By Name					
	Q Searc	h	=	(Act-6) ACT006: Damage - Property	OPEN - FOLLOW UP REQUIRED	
	By Assess	nent Type				
	Q Searc	h or select	<u> </u>		$\leftarrow {\sf Page \ 1 \ of \ 1 \ (1 \ to \ 2 \ of \ 2 \ items)} \rightarrow $	
	By Dimens	ion				
	Q Searc	h or select	~			
	By Descrip	tion				
	Q Searc	h				
	By Unique	ID				
	Q. Searc	h				

Search Results Side Panel

Default filters include:

• By Name



- By Assessment Type
- By Dimension
- By Description
- By Unique ID
- By State
- b. Click Location Filters to expand the Location property filters based on address components, then enter keywords in the filter fields as required. ISO 3-character codes are supported (e.g., searching for CAN or Canada will return all results for Canada); however, you cannot search by coordinates.

	Q propi	rty	•••)	\$ 7 2
Applications ~				
	Explore:Search Results			
	< BACK TO FULL RESULTS			
	Current Search Parameters: Object Types: Activity; O	bject Types: Activity; Keywords: property	Include Archived Data	
	Filters	(Act-23) ACT023: Damage - Property	ESCALATED TO INCIDENT	
	By Name			
	Q, Search	(Act-6) ACT006: Damage - Property	OPEN - FOLLOW UP REQUIRED	
	By Assessment Type			
	Q Search or select V		\leftarrow Page 1 of 1 (1 to 2 of 2 items) \rightarrow	
	By Dimension			
	Q Search or select V			
	By Description			
	Q. Search			
	By Unique ID			
	Q, Search			
	By State			
	Q Search or select ~			
	Location Filters \sim]		

Location Filters

c. Click Attachments to expand the filters and search for documents uploaded to objects or assessments through an attachment field. Filters are named after the attachment field and include the Keyword Search (for searching by keywords in the file name or within the document) or By Attachment Upload Date filters. For more detailed information on attachment searches, including a list of supported file types, see the Attachment Searches article.



		Q, property	•••	\$ @ L
Applications	~			
	Explore: Search Res	ults		
	Current Search Parameters: Object Typ	es: Incident; Object Types: Incident; Keywords	: property Include Archived Data	
	Filters	INC-106 INC-634: 2	021 - Destruction of Property TEGAL HOLD	
	By Name	Et duo civibus referrentur, Adipisci iudicabit nam at, a	duo graeci omnium convenire ea. Ex mei quis primis dissentiet, ea vix vitae offendit. ccusata interesset eloquentiam an sed. Veniam aliquando duo eu, ad vide nominati	
	Q Search	INC-47) INC-997: 20	21 - Stolen Property REVIEW	
	By Assessment Type	Habemus fierent mel ad. C	eteros senserit consectetuer an est. Cum erat exerci melius te, vide mazim exerci nec id.	
	Q Search or select	 Qui dotore ignota possicat 	mea cu meis noninnavi, uuis tamquain menanun et sit.	
	By Dimension	INC-53 INC-783: 20	21 - Stolen Property UNDER INVESTIGATION	
	Q Search or select	 Id falli choro conclusionem repudiandae mei ne. Muciu 	que sea, ut cum graeco assentior intellegat. Eum latine invidunt ne, alia placerat is appareat his ad, enim alterum impedit in cum, pro qued nominavi menandri id. Prima	
	By Description	INC-571: 20	21 - Stolen Property TRIAGE	
	Q, Search	Purto diceret eam ea. An s vix tritani placerat electran	oluta voluptatum mel, ei stet integre sensibus duo. Utinam adipisci philosophia his ea, cu 1, ut soleat vidisse propriae quo. Ad fuisset platonem duo, ne mel vero minim aeque. Vis	
	By Unique ID			
	Q, Search		← Page 1 of 1 (1 to 4 of 4 items) →	
	By State			
	Q. Search or select	~		
	Location Filters	~		
	Attachments	~		

Attachment Filters

d. Click More Filters to show additional filters and apply as needed.

	Q propert	ÿ		\$ ® £
Applications ~				
	Explore: Search Results			
	 C BACK TO FULL RESULTS Current Search Parameters: Object Types: Activity; Object 	ect Types: Activity, Keywords: property	Include Archived Data	
	Filters By Name	Acto23 ACT023: Damage - Property	ESCALATED TO INCIDENT	
		Actes ACT006: Damage - Property	OPEN - FOLLOW UP REQUIRED	
	Q Search or select		\leftarrow Page 1 of 1 (1 to 2 of 2 items) \rightarrow	
	By Dimension Q. Search or select ~			
	By Description			
	Q. Search			
	By Unique ID			
	Q. Search			
	By State Q. Search or select ~			
	Location Filters ~			
	By Is Off Site Q Search or select ~			
	MORE FILTERS			

More Filters

These additional filters are based on any plain text, select list, and multi-select fields added to the object type:

- If you're adding a select list or multi-select list filter, choose one or more options from the dropdown menu.
- If you're adding a plain text filter, enter one keyword into the text box. All special characters, except the @ and ! symbols, will be ignored.

Important Notes about Text Searches

• Text search terms must be in their complete forms to return results. For example, searching for "accident" will return "accident", but searching for "Acc" will not return any



results.

- If a word or phrase is separated by spaces, hyphens, parentheses, or other non-alphabetical or numeric characters, searching for a separated portion of that phrase will return applicable search results. For example, searching for "John" will return "John Doe." Likewise, searching for "double" will return "double-check".
- If a phrase contains a mix of words and numbers that are separated by spaces, hyphens parentheses, or any other non-alphabetical or non-numeric characters, searching for a portion of that phrase will return applicable search results. For example, searching for "Doe" will return "John Doe (555) 555-5555."
- Searching for a root word will return that root word and its related forms. For example, searching for "accident" will return "accidental," "accidentally," "accidents," etc.
- Search terms are not case-sensitive.
- Stop words (words that are considered unimportant by the search tool) are automatically removed from the search terms. Examples of stop words include:
 - ∘ "a"
 - "an"
 - "and"
 - "are"
 - "as"
 - "at"
 - "be"
 - "but"
 - ∘ "by"
 - "for"
 - ∘ "if"
 - "in"
 - "into"
 - "is"
 - "it"
 - "no"
 - "not"
 - "of"
 - "on"
 - "or"
 - "such"
 - ∘ "that"
 - "the"
 - "their"



- "then"
- "there"
- "these"
- "they"
- "this"
- "to"
- "was"
- "will"
- "with"
- Searching for words in possessive form will return both the possessive and non-possessive form of the word. For example, searching for "John's" will return both "John's" and "John."
- If searching for words with special characters or accents, you must include the special character or accent in the search. For example, searching for "Joël" will return results, while searching for "Joel" will return no results.

Important Notes about Numeric Searches

- Entering a number's full numeric term will return the exact result. For example, searching for "000000123" will return "000000123".
- If a number is separated by spaces, hyphens, parentheses, or other non-numeric or nonalphabetical characters, searching for a separated portion of that number will return applicable search results. For example, searching for "234" or "8910" will return "1 (234) 567-8910". Likewise, searching for "123" will return "123 456 789".
- Searching for a portion of a number that is **not** separated by non-numeric or nonalphabetical characters will not return any search results. For example, searching for "000000" will not return any search results, but searching for "000000123" will return "000000123".
- If a phrase contains a mix of numbers and words that are separated by spaces, hyphens, parentheses, or any other non-numeric or non-alphabetical characters, searching for a portion of that phrase will return applicable search results. For example, searching for "123" will return "Number 123."