Deleting a Dispatch Location Through Dispatch

Overview

To delete a location, a Command Center administrator must delete its associated library object in the app. If a location is currently being used with a scheduled or active dispatch, officer, or task, you cannot delete that location or its indoor location.

Dispatch locations can also be deleted through Dispatch if the **Available in Dispatch** field on the location is set to no within the *Locations* screen in *Library* section within Resolver.
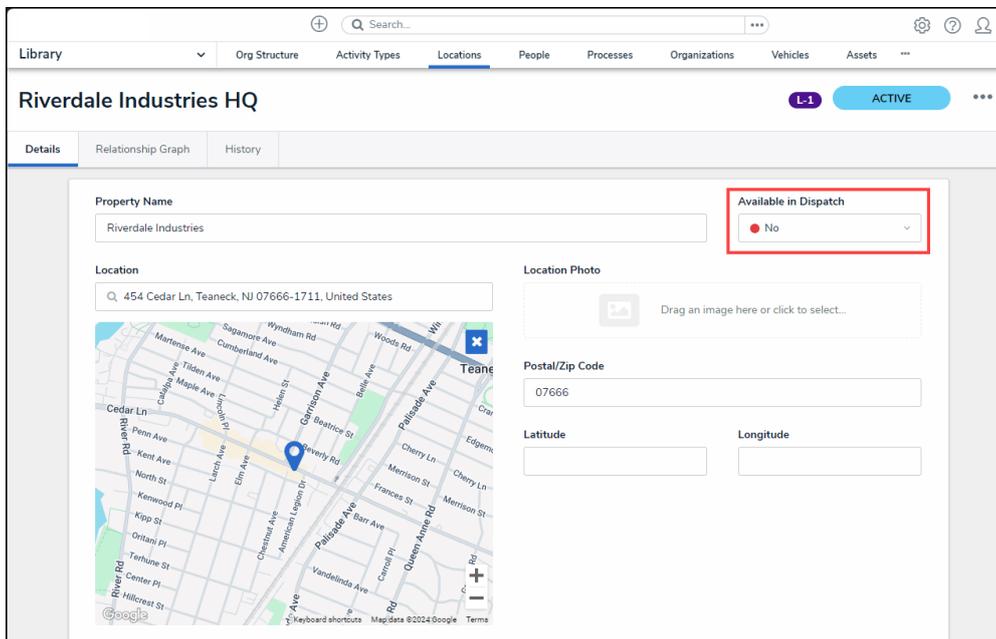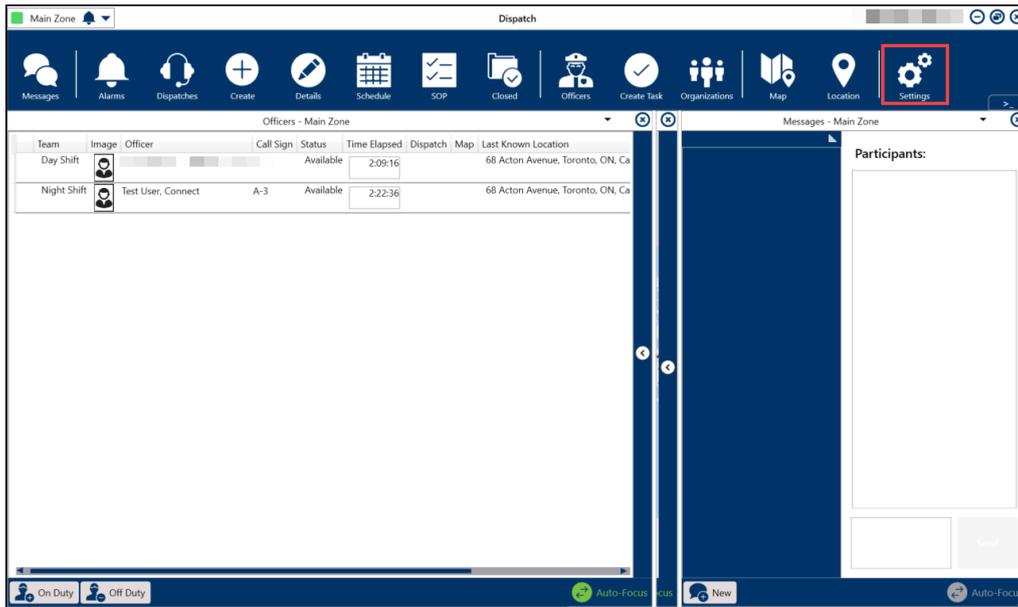

Available in Dispatch Field

If a location is associated with a closed dispatch (or its task), that location can't be deleted until the dispatch is no longer displayed on the **Closed Dispatches** panel. To specify how long closed dispatches will appear on the panel, see Configure Closed Dispatches.
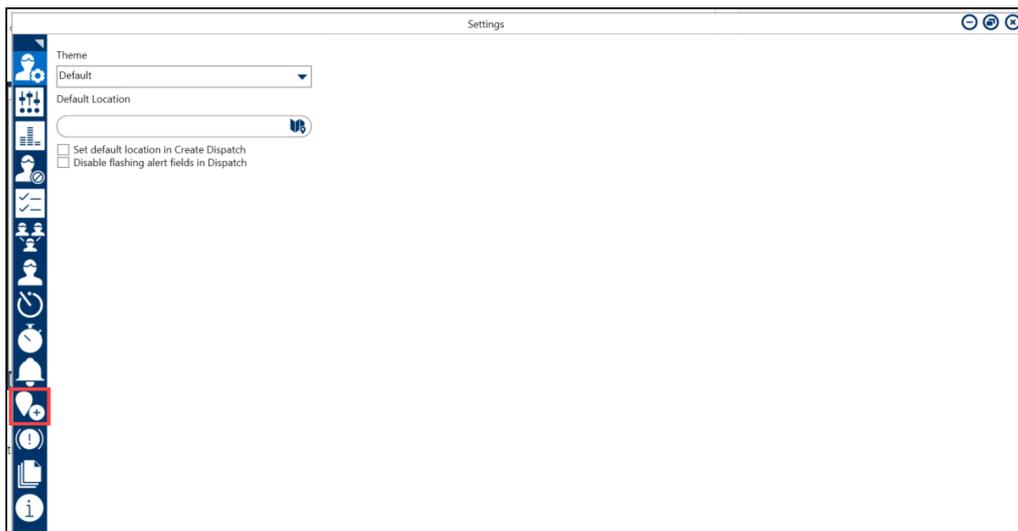

Navigation

1. From the *Dispatch Home* screen, click the **Settings** icon.

Settings Icon

2. From the **Settings** screen, click the **Locations** icon.

Locations Icon

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If a location is currently being used with a scheduled or active dispatch, officer, or task, you cannot delete that location or its indoor location.

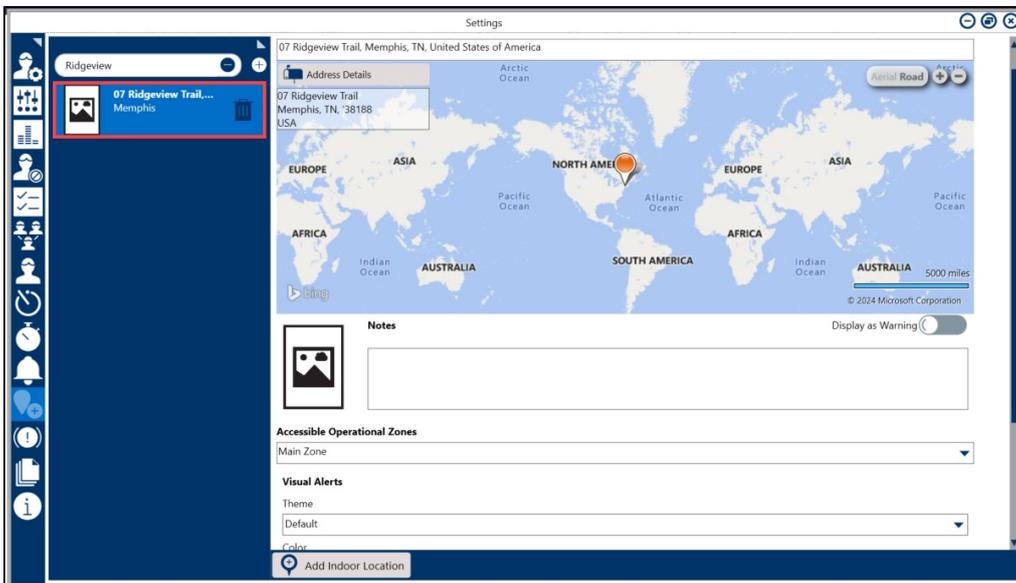1. From the **Location's** screen, enter the location's name or street address in the **Search** field.

Note:
Up to 250 locations are displayed in the left-hand pane in the **Locations** settings. To find a
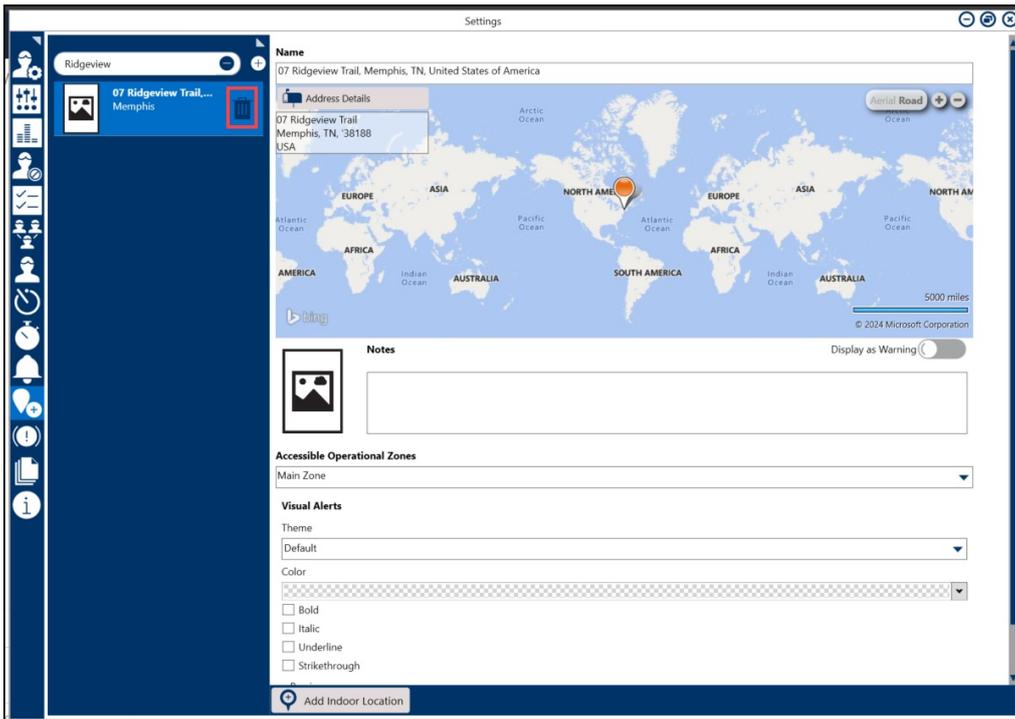
specific location, use the search function.
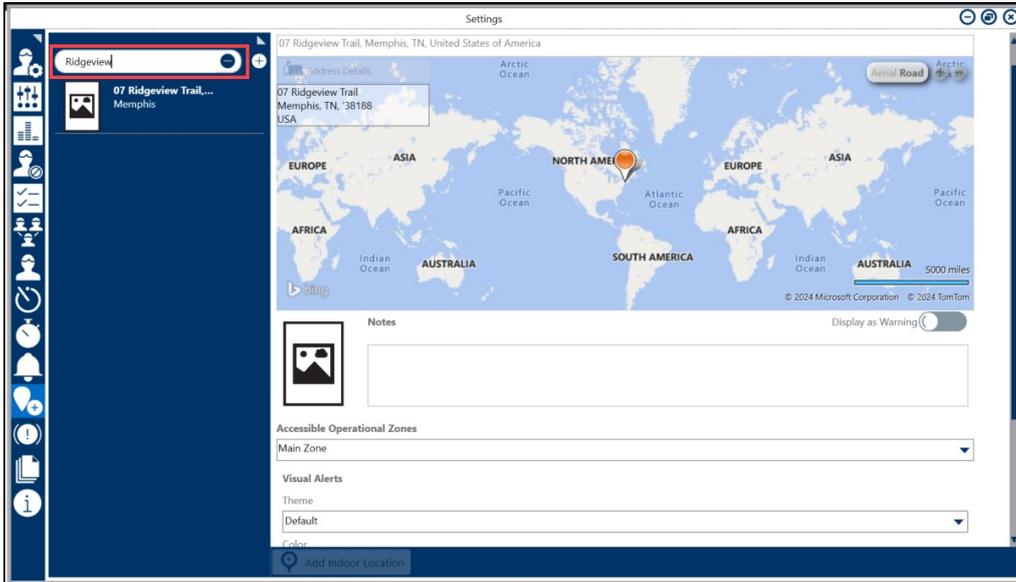
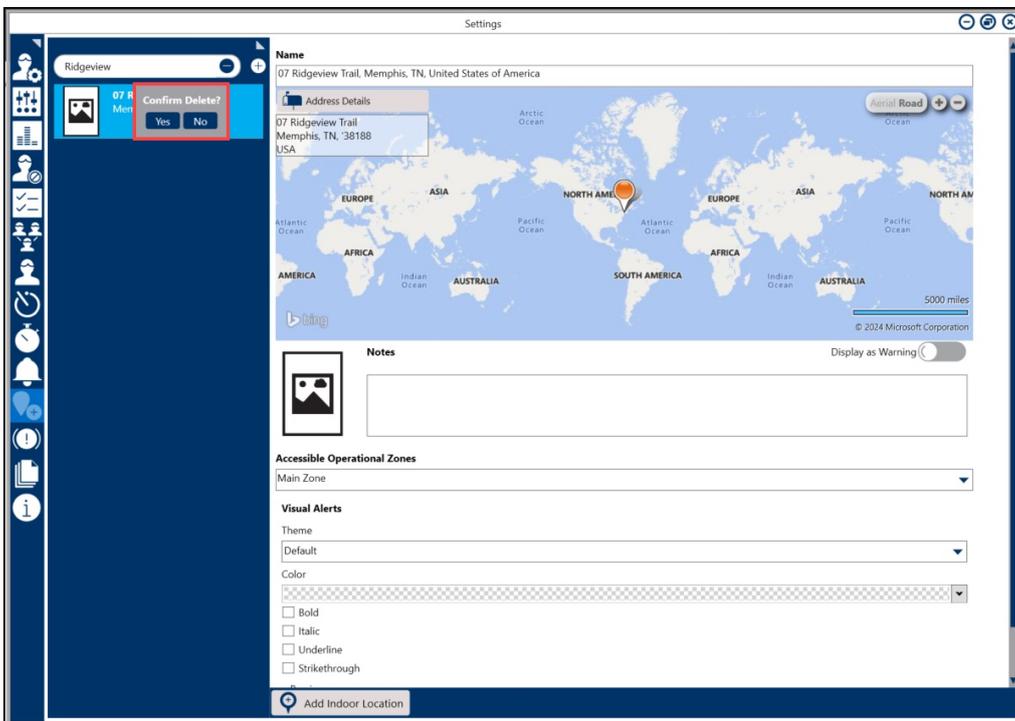*Search Field*

2. Click the **Location**.

Location

3. Click on the **Delete** icon next to the location.

Delete Icon

4. From the **Confirmation** pop-up, click the **Yes** button to delete the location.

Confirmation Pop-up