

## **Viewing an Archived Internal Audit Project**

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# Overview

When an internal audit project is archived, it can still be viewed through the *Manage Audits* screen.

#### **User Account Requirements**

The user account you use to log into Resolver must be added to the Internal Audit Team user group.

### **Related Information/Setup**

Before an Internal Audit Project can be archived, it must first be completed. Please refer to the Complete an Internal Audit Project article.

Complete an Internal Audit Project

#### Navigation

1. From the *Resolver Home* screen, click the **Home** dropdown and select the **Internal Audit Management** link.



#### Home Dropdown

2. From the *Risk Management* screen, click the *Mange Audits* tab.



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Internal Au	udit Manag	ement v	Risk Assessment	Audit Plan	Planning	Fieldwork	Reporting	Issues & Actions	Manage Audits				
	Risk Ass	essment											
	Risk Ass	essment											
	Perform p	eriodic risk asse	ssments on various audi	table entities & vi	ew results from	the Risk Manage	ment team's risk	assessments to prioriti	ize a risk-based audit pla	n.			
	Auditabl	e Entity Risk	Assessment Grid										
	C-1	Riverdale	Industries						Active				
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	Audit Un	iverse Heat	Мар										
	C-1	Riverdale	Industries						Active	2			

Manage Audits Tab

3. From the *Mange Audits* screen, click a business unit in the *All Audits* section.

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Internal Audit Management 🗸 🗸	Risk Assessment	Audit Plan	Planning	Fieldwork	Reporting	Issues & Actions	Audit Committee Dashboard			
Manage Au Manage all internal audi	dits t projects.									
All Audits							Sorted by Unique ID (Ascending)			
C-1 Riverda	ale Industries						Active			
Completed Auc	lit Plans						Sorted by Unique ID (Ascending)			
AP-1 2021 A	Audit Plan						(Complete)			
AP-2 2022 A	Audit Plan						Complete			

Business Unit Link

#### **Viewing an Archived Internal Audit Project**

1. From the *Navigation Tree*, click the **Expand** icon next to a **Business Unit** node.



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Kiverdale Industries  Corporate	De	tails Rela	ationship Graph	History					
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			Risk Appetite St	atement					
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Expand Icon

2. Click an archived **Internal Audit Project** under the **Business Unit** node to view the archived internal audit project.

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Internal Audit Management 🗸 Risk Assessment	Audit Plan Planning Fieldwork Reporting Issues & Actions Audit Committee Dashboa	'd ***	
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Kiverdale Industries	Details Relationship Graph History		
IT Audit 2024 IT Audit 2024	Company Name		
Finance	Riverdale Industries		
Operations Shared Services	Description		
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	Risk Appetite Statement		
	The Organization operates within a low overall risk range. The Organization's lowest risk appetite relates to safety and compliance objectives, including employee health and safety, with a marginally higher risk appetite towards its	Î	

Internal Audit Project