

Downloading a File

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Overview

Users can download attachment files from forms in Resolver.

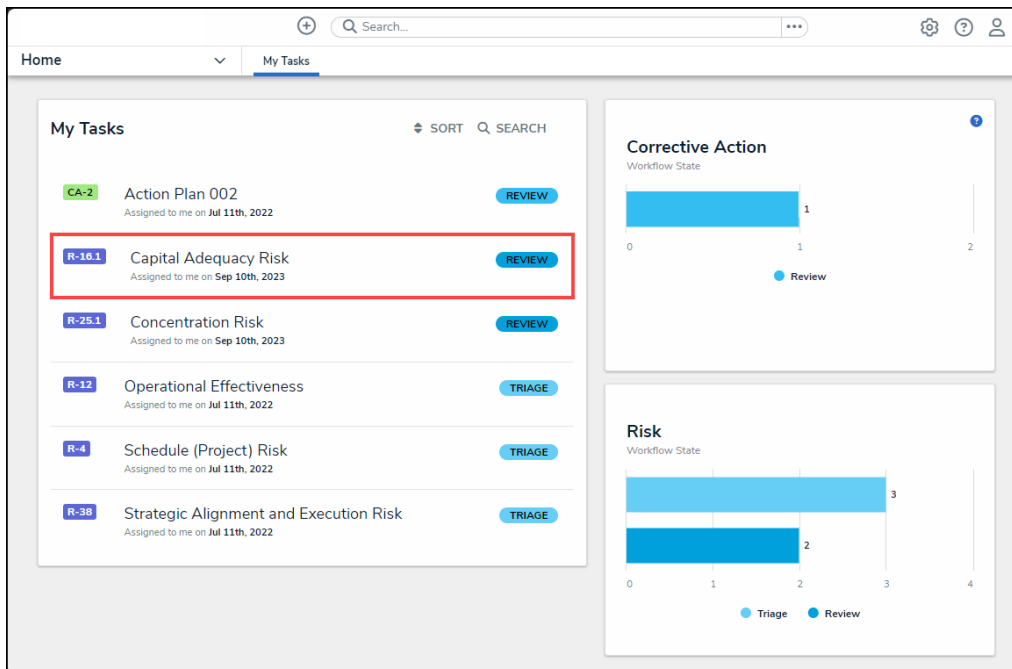
Related Information/Setup

For more information on editing an attachment file, please see the [Editing an Attachment Using Microsoft Office Web Applications](#) article.

For more information on enabling the **Display Download** button on attachment fields, please read the [Enabling the Display Download Button on Attachment Fields](#) article.

Navigation

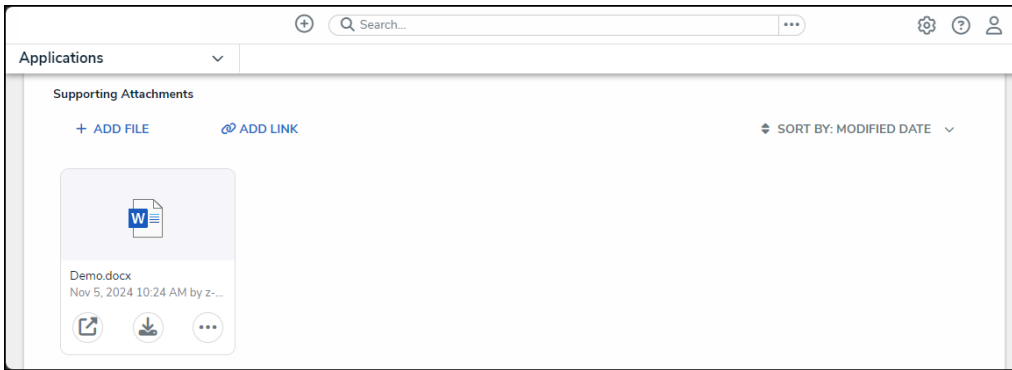
1. From the **Home** screen, search for a form with an attachment on the **My Tasks** list.
2. Click the **Form** name.



Form Name

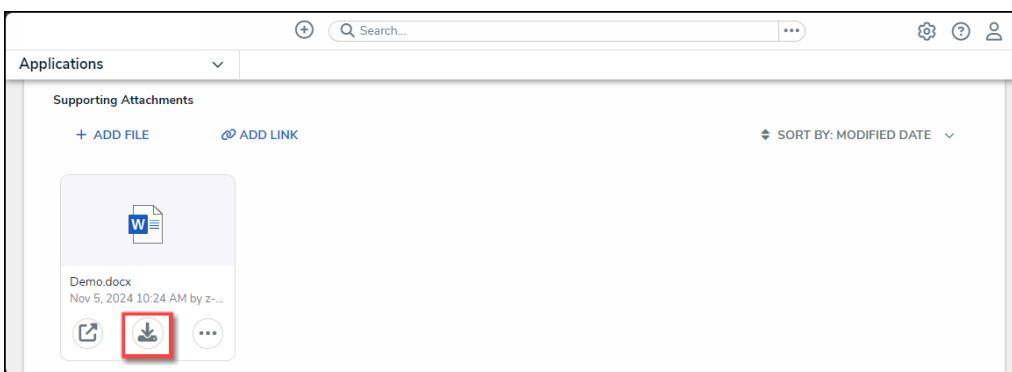
Downloading a File

1. From the **Form** screen, navigate to the **File** field on the form.



File Field

2. Click the **Download** icon on an **Attachment** card.



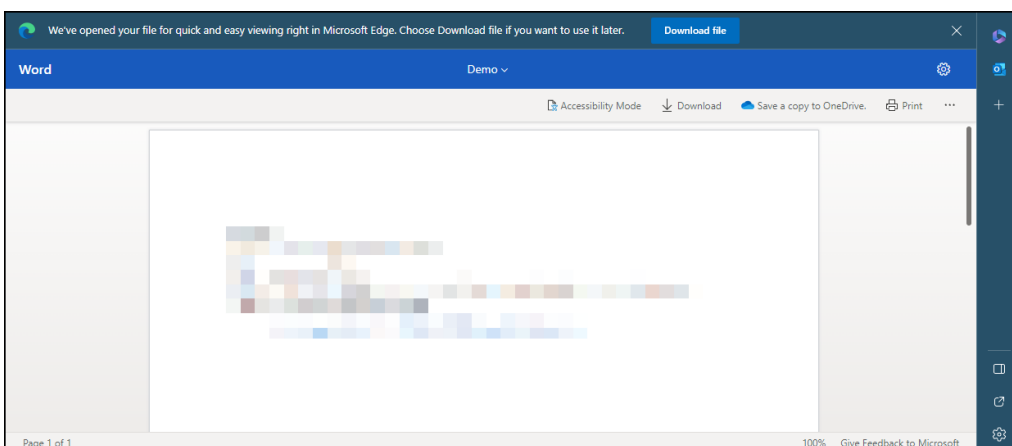
Download Icon



Note:

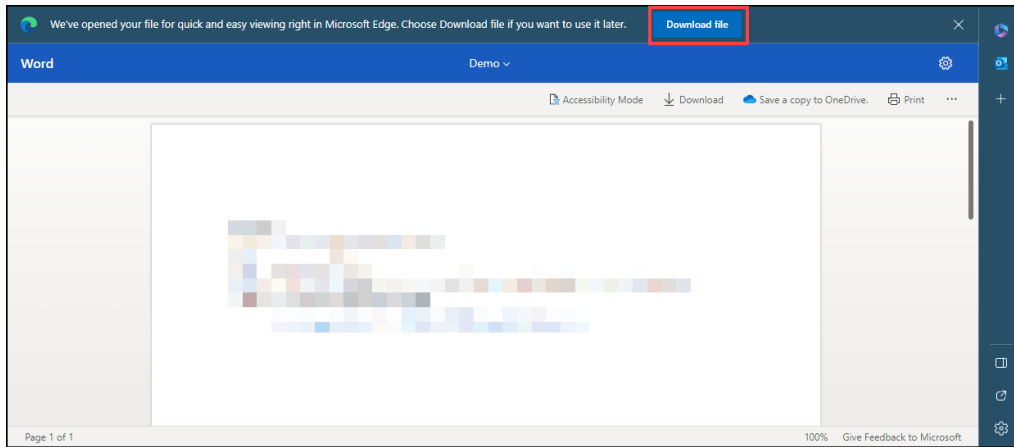
Administrators need to enable the ability to download a file when configuring the attachment field. For more information, read the [Enabling the Display Download Button](#) article.

3. A new tab will open in your browser using the Microsoft Office web applications.



File

4. Click the **Download File** button in the file header to download a copy of the file to the **Downloads** folder on the connected PC.



Download Button