Enabling the Advanced Permissions - User Management Feature

Last Modified on 06/13/2024 1:42 pm EDT

Overview

The User Management - Advanced Permissions feature allows Administrators to provide a user with Advanced Permissions. Advanced Permissions include:

- Creating new users
- Editing users (name and address fields)
- Enabling/Disabling users
- Editing user group membership

Related Information/Setup

For more information on creating a user profile, please refer to the Creating a New User article.

- Create a User in Resolver Core

For more information on editing a user profile, please refer to the Editing or Delete a User article.

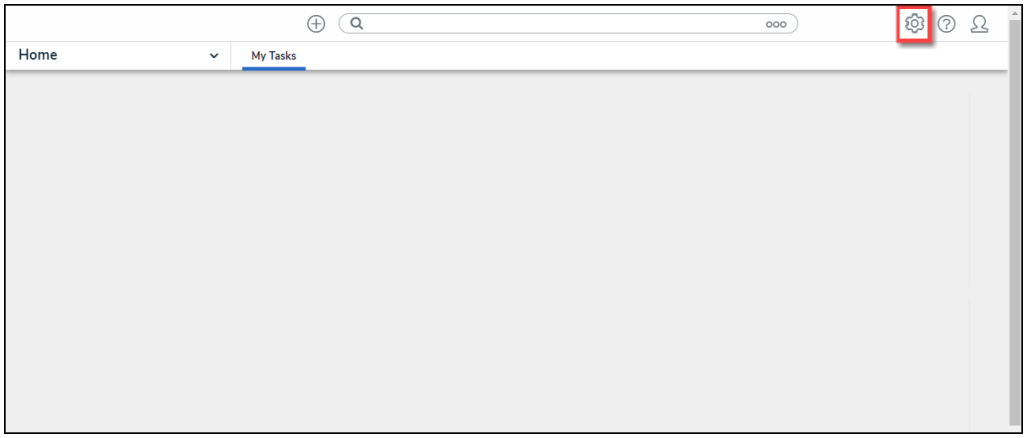
- Edit or Delete a User in Resolver Core

User Account Requirements

The user account you use to log into Resolver must have Administrator permission to edit the User Profile.

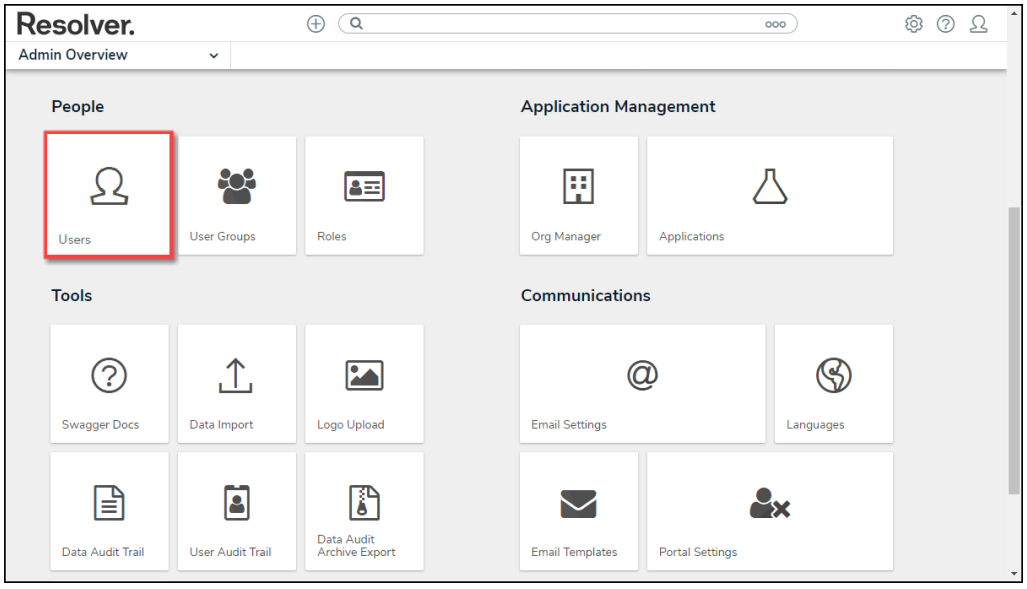
Navigation

1. From the ***Home*** screen, click the **Administration** Icon.



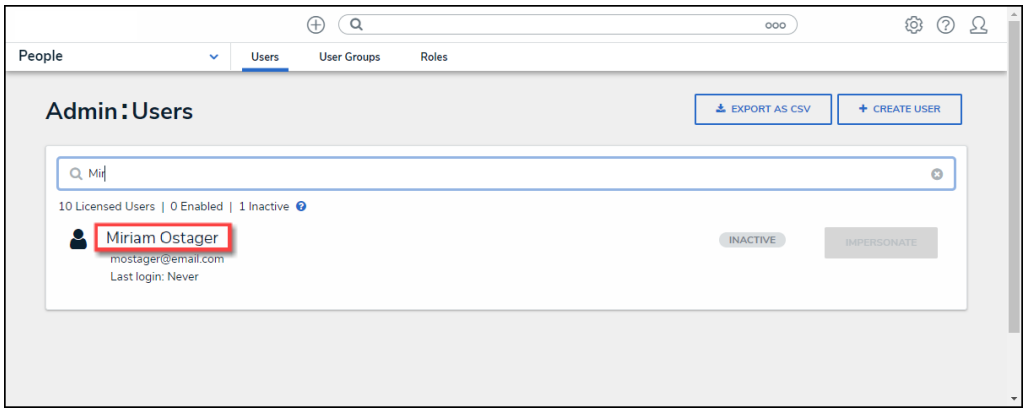
Administration Icon

2. From the ***Admin Overview*** screen, click the **Users** tile under the **People** section.



Users Tile

3. Enter a **User's Name** in the **Search** field to narrow the search results.
4. Click a **User Name**.

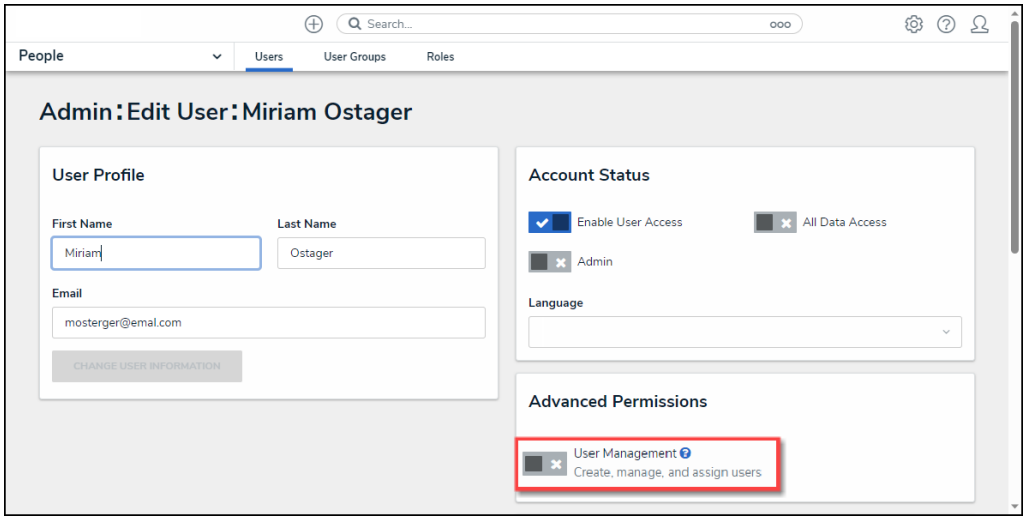


User Name Link

Enabling the User Management - Advanced Permissions Feature

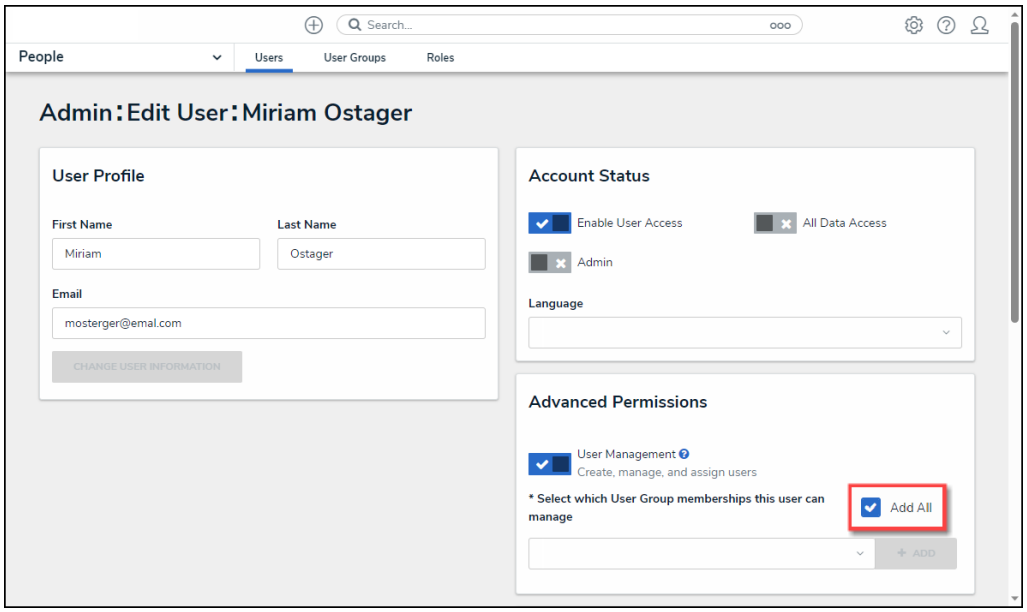
You cannot enable the User Management - Advanced Permissions feature for users with Admin permissions enabled on their user profile.

1. From the ***Admin: Edit User*** screen, click the **User Management** toggle switch on the ***Advanced Permissions*** section to enable the feature.



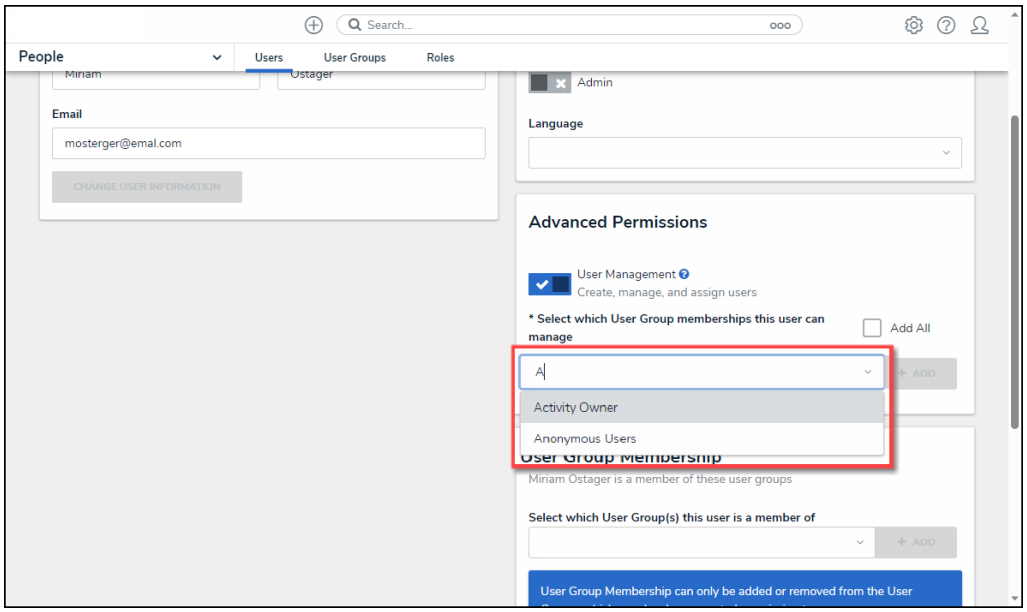
User Management Toggle Switch

2. Click the **Add All** checkbox to select all available User Groups, allowing the user to manage all user groups in the system.



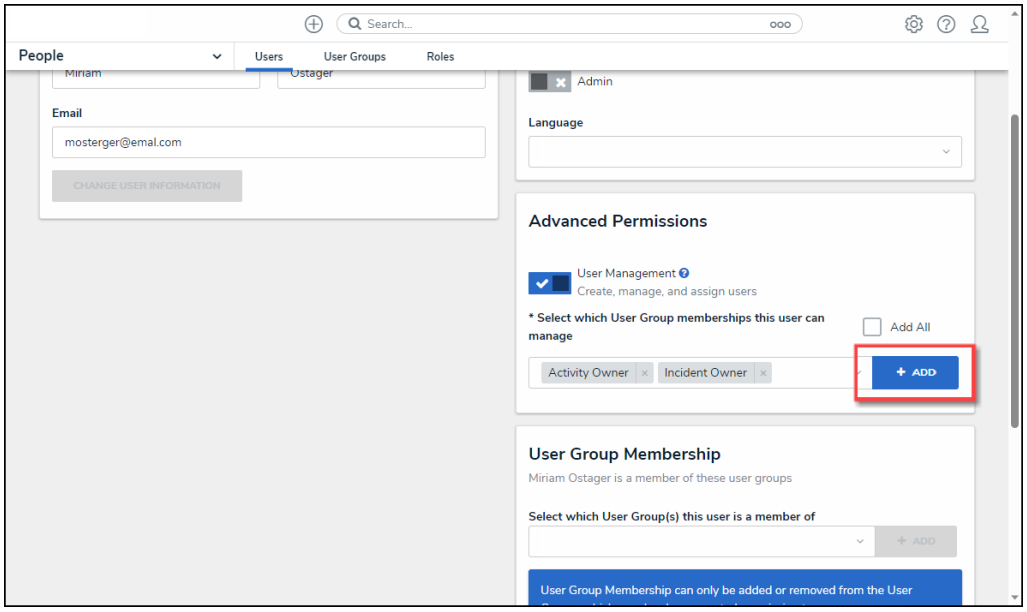
Add All Checkbox

3. Enter a **User Group Name** in the **Select which User Group membership this user can manage** field and select a User Group or multiple User Groups from the dropdown menu.



Select Which User Group Membership This User can Manage Field

4. Click the **+Add** button to add all selected User Groups to the list of User Groups the user is assigned to manage.



+Add Button

5. Click the **Done** button.

> ***Note:***
> *Users will only have access to edit the User Group Memberships of the User Groups they have been assigned to manage.*

Resolver.
A KROLL BUSINESS