

# **Enable Object History**

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# Overview

Users can view an Object's Data Audit Trail (Change Log) through the History tab on Forms. The History tab uses a Timeline UI Format; timelines sort Object History events by day.

Before a user can access the History tab, an Administrator must enable it on an Object Form.

#### **User Account Requirements**

The user account you use to log into Resolver must have Administrator permission to use the Configurable Forms tile.

#### Navigation

1. From the *Home* screen, click the **Administration** icon.



Administration Icon

2. From the *Admin: Overview* screen, click the **Configurable Forms** tile under the *Views* section.



Configurable Forms Tile



3. From the *Admin: Configurable Forms* screen, enter a keyword in the **Search** field to narrow the list of Forms.



Search Field

4. Click a Form Name.



Form Name

### **Enabling Object History**

![](_page_2_Picture_0.jpeg)

 From the *Admin: Edit Configurable Form* screen, click the **Edit** icon next to the Object Name.

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Edit Icon

2. From the *Edit Header Section* pop-up, scroll to the *Form Features* section.

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Form Features Section

3. Select the **History** option from the **Form Features** list to enable the *History* tab.

![](_page_3_Picture_0.jpeg)

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History Option

- 4. Select the **Done** button to save your changes.
- 5. The *History* tab will now appear on the Object Form.
- 6. The *History* tab uses a Timeline UI Format; timelines sort Object History events by day.

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History Tab