![Resolver. A Kroll Business]

Update Sections

Sections are categories that exist within a security framework that divide the framework into more manageable areas. For example, if a framework is called Enterprise Physical Security, some of its sections could include Physical Security or Fire Safety. Once a framework has been created and had sections added to it, those sections must then be updated.
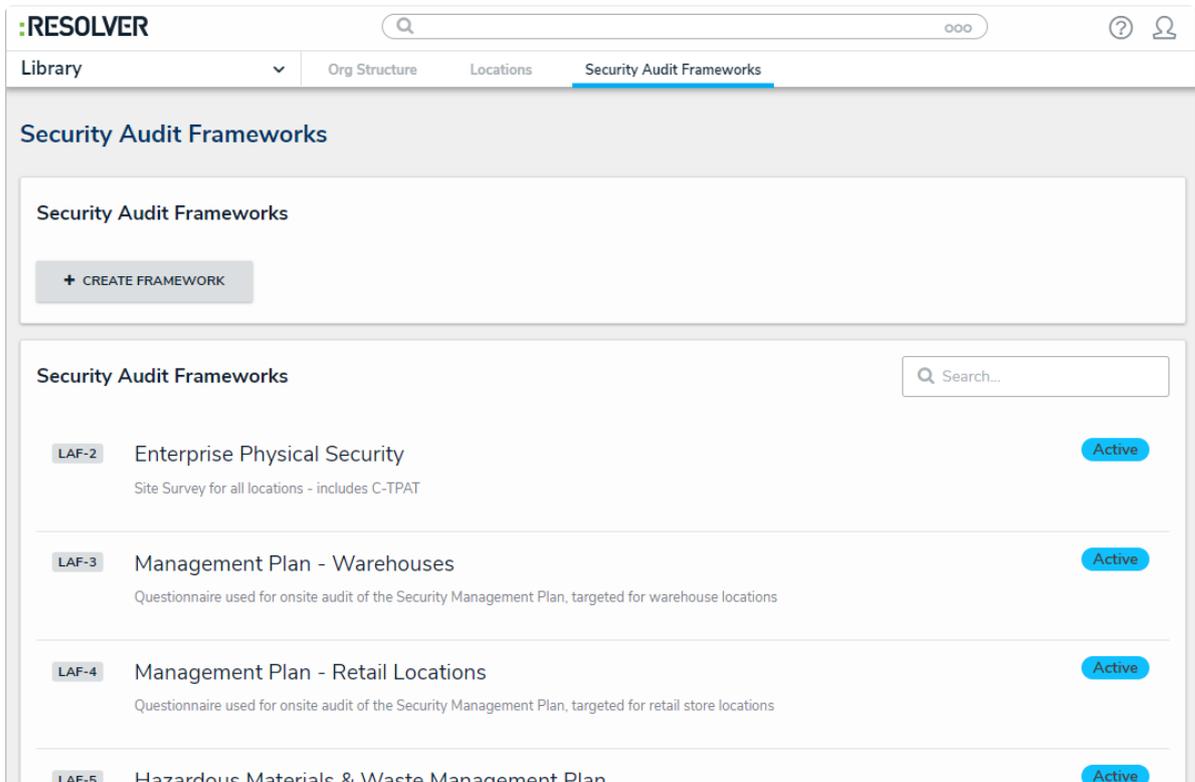
To update a section:

1. Log into a user account that's been added to the **Security Assessment Team** user group.

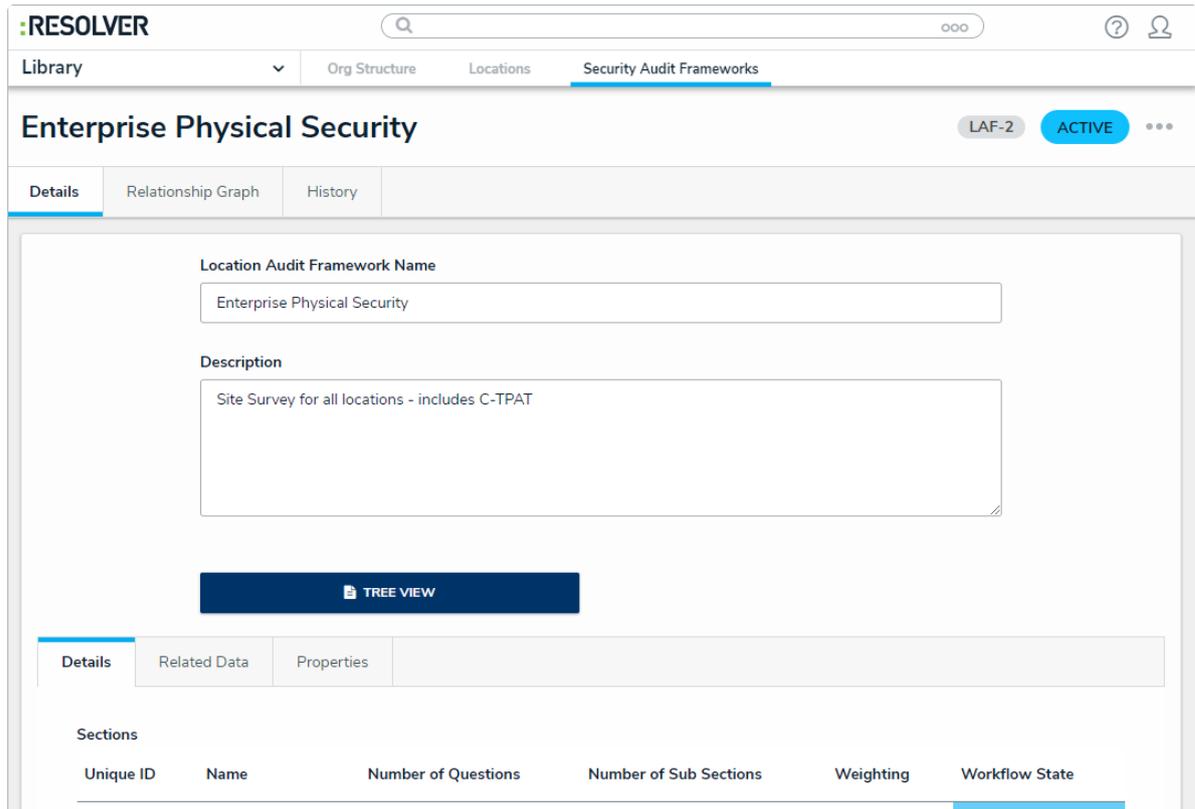2. Click the dropdown in the nav bar > **Library**.
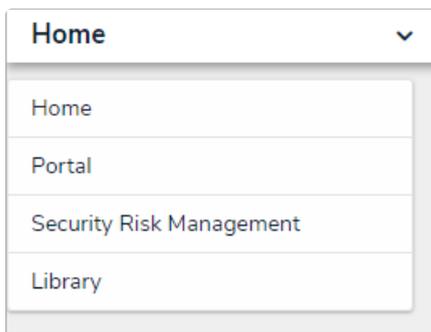
The nav bar.

3. Navigate to the **Security Audit Frameworks** tab.

The Security Audit Frameworks tab.

4. Click a framework in the **Active** state to open the **Framework Review** form.

The Framework Review form.

5. Scroll down to the **Sections** field and click the Section you wish to update to open the **Section Review** palette.

The Section Review palette.

6. **Optional**: Edit the **Section Name** and **Description** fields as needed.

7. In the **Details** section, adjust the value in the **Weighting** field to reflect how much of a percentage of the total framework this section should take up. The total weighting of all sections in each framework should equal 100%.

8. In the **Sub Sections** section, an existing sub section can be added by typing its name in the search bar and selecting it. To create a new sub section from scratch, click **+** and fill in the required fields. See the Update a Sub Section article for more detailed information on filling out this form. Click **X** next to an existing sub section to remove it from the section.

Sub Sections

Sub Sections

Unique ID	Name	Number of Questions	Weighting	Workflow State	
SS-28	4.002 Information Sharing Mechanisms	3	3	● Active	✕
SS-27	4.001 Threat Sources	4	3	● Active	✕
SS-26	3.008 PPM Incident Reporting	5	3	● Active	✕
SS-25	3.006 PPM Activity Log	5	3	● Active	✕
SS-24	3.004 Patrols	5	3	● Active	✕
SS-23	3.003 Post Orders	3	3	● Active	✕
SS-22	3.002 Training	6	3	● Active	✕
SS-21	3.001 Organization	7	7	● Active	✕
SS-20	2.004.004 Bomb Threat	8	3	● Active	✕
SS-19	2.004.003 Evacuation	9	5	● Active	✕

Sub Sections within a security framework

9. In the **Questions** section, an existing question can be added by typing its name in the search bar and selecting it. To create a new question from scratch, click **+** and fill in the required fields. See the Review a Requirement article for more detailed information on filling out this form. Click **X** next to an existing question to remove it from the section.

Questions

Questions

Unique ID	Name	Maximum Score	Weighting	Workflow State	
AQ-292	Is there a documented riser pressure reading taken weekly?	10	35	● Active	✕
AQ-127	Is the tour policy documented.	10	2	● Active	✕
🔍 Start typing to find an existing Audit Question					✚

The Questions section.