

Update an Active Location Profile

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Members of the **Security Assessment Team** user group have access to location profiles that have been put in the **Active** workflow state. This allows the security assessment team to review the details of a location before using it in an assessment, and to launch assessments from the location. All active locations will be in the **Locations - Profiled** section of the **Location Profiles** tab.

The screenshot shows the Resolver interface for the 'Location Profiles' tab. At the top, there is a navigation bar with 'Security Risk Management' selected, and other tabs for 'Location Profiles', 'Assessments', 'Issues & Actions', and 'Reporting'. Below the navigation bar, the 'Location Profiles' section is displayed. It is divided into two main areas: 'New Locations' and 'Locations - Profiled'. The 'New Locations' section contains one entry: 'Corporate headquarters - 3272 Township Road 610 Barrhead County No 11 AB CAN' with a 'Profiling' status tag. The 'Locations - Profiled' section contains three entries: 'Headquarters - Riverdale Industries' (Active), '666 Eagle Crest Terrace, Arlington, FL' (Active), and '4 Waywood Hill, Fort Lauderdale, FL' (Active). A search bar is located to the right of the 'Locations - Profiled' section.

The Location Profiles tab.



While the security assessment team has read-only access to locations in the **Profiling** state, only members of the **Security Risk** team can make changes to them.

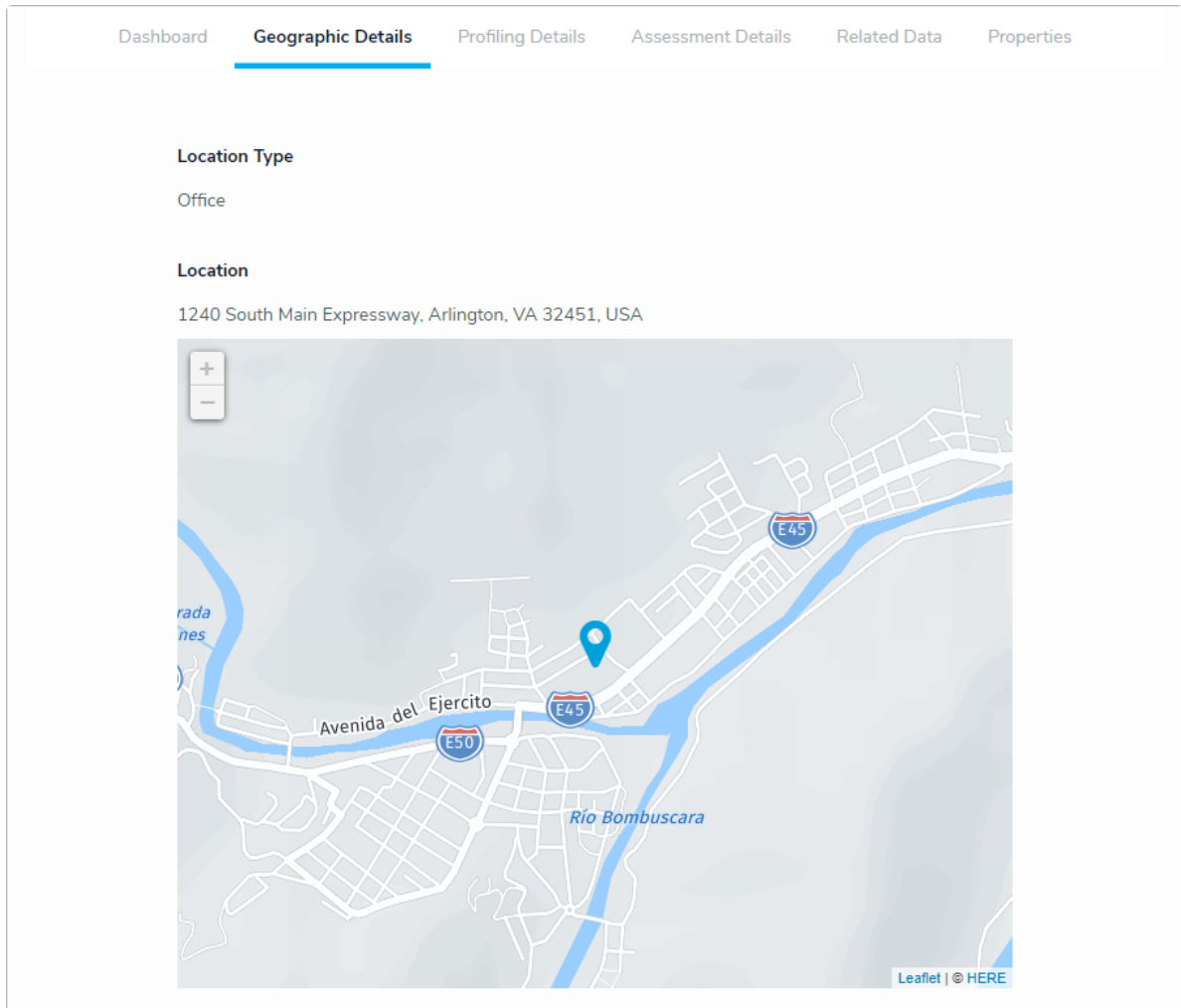
To launch a new assessment:

1. Log into a user account that's been added to the **Security Assessment Team** user group.
2. Click the dropdown in the nav bar > **Security Risk Management**. The **Location Profiles** tab will be displayed by default.
3. Click a location in the **Active** state to open the **Location Edit** form.

The screenshot shows the Resolver interface for editing a location profile. The header includes the Resolver logo and navigation tabs: Security Risk Management, Location Profiles, Assessments, Issues & Actions, and Reporting. The main content area is titled 'Headquarters - Riverdale Industries' with a location status of 'Active' and a level indicator 'L-1'. The form contains three main input fields: 'Location Photo' (a dashed box with the text 'Drag images here or click to select...'), 'Property Name' (a text box containing 'HQ'), and 'Description' (a larger text area). Below the form is a 'Dashboard' tab with three summary cards: 'Open Incidents' (16), 'Incident Risk' (8/10), and 'Person Risk' (0/4). At the bottom of the dashboard are two buttons: 'FULL DASHBOARD REPORT' and 'INCIDENT TRENDING OVERVIEW'.

The Location Edit form.

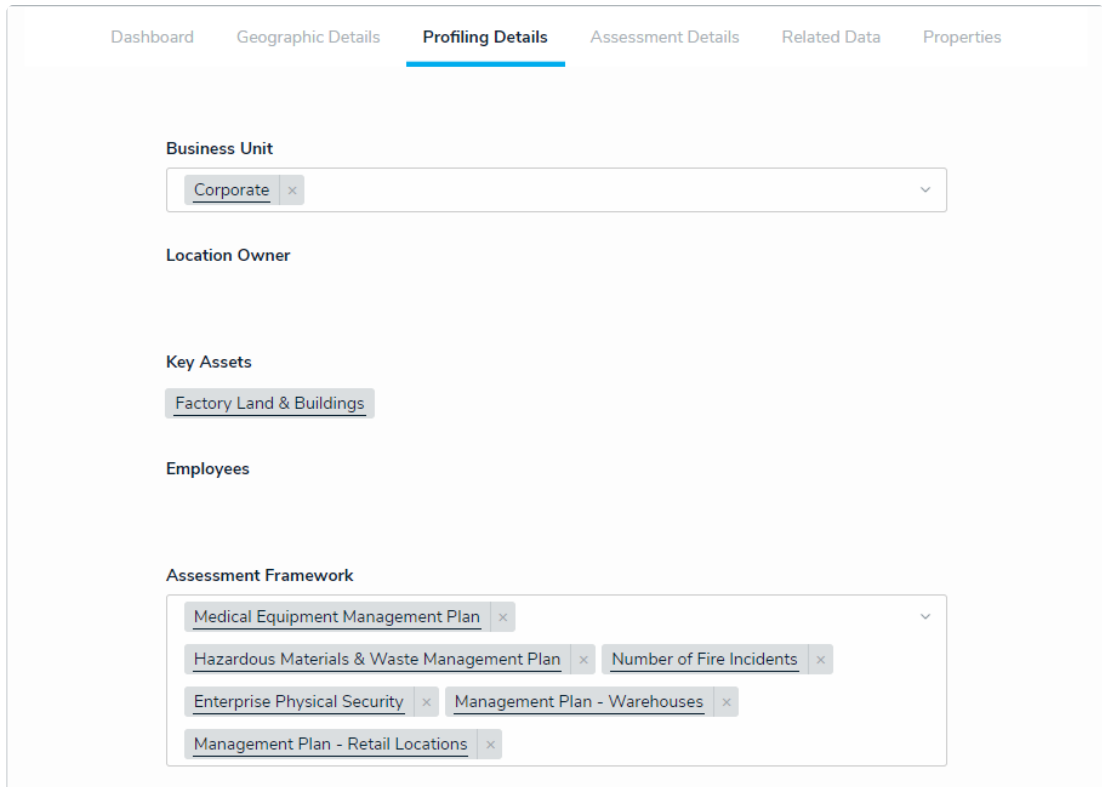
4. **Optional:** Edit the **Location Photo**, **Property Name**, and **Description** as needed.
5. **Optional:** In the **Dashboard** tab:
 - a. Click **Full Dashboard Report** to view summarized data for the entire location including trending incident and value data, risk analysis, and site assessments performed at this location.
 - b. Click **Incident Trending Overview** to view more detailed information on the incidents that have occurred at this location, including history of the location's open incidents, average value, and total value.
6. **Optional:** Navigate to the **Geographic Details** tab to view more information on the location, including its type and its address.



The Geographic Details tab.

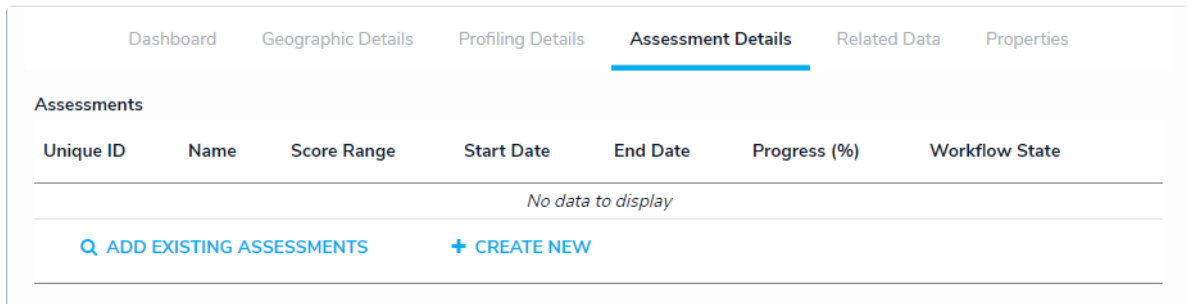
7. In the **Profiling Details** tab:

- a. **Optional:** Edit the entries in the **Business Unit** field as needed.
- b. Begin typing keywords in the **Assessment Framework** field to display a list of available options, then select the assessment framework that the location profile will be attached to.



The Profiling Details tab.

8. In the **Assessment Details** tab, an existing assessment can be added by clicking **Add Existing Assessments**, typing its name in the search bar, and selecting it. To create a new assessment from scratch, click **+ Create New** and fill in the required fields.



The Assessment Details tab.