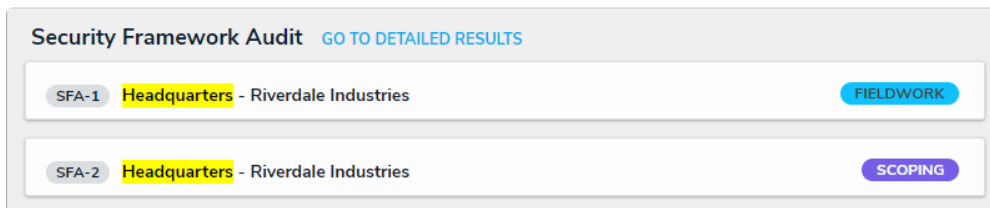# Search Security Risk Management

Last Modified on 04/04/2022 12:30 pm EDT

The following explains how to search for objects in Security Risk Management. An object refers to any record created in your Security Risk Management app. An object type is the category of data collected. For example, **Location Audit** is the object type, whereas **Headquarters - Riverdale Industries** is the object.

To search the Security Risk Management application by keyword:

1. Click the search text field in the nav bar, enter a keyword for the object, then press **Enter** on your keyboard.

2. Review the search results (organized by object name). The results also display the objects' current workflow state.

3. To view an individual object, click the area below the object's unique ID and name.

4. To apply search filters:

a. Click **Go to Detailed Results** near the top of the search results for each object type.

Go to Detailed Results option displays.

b. Use the filters in the **Filters** section to the left of the page to narrow down which objects are displayed. These filters are available on this page for every object type:

- **By Name**;
- **By Assessment Type**;
- **By Dimension;**
- **By Description;**
- **By Unique ID**; and
- **By State**.

c. Apply additional filters as needed. These additional filters are based on any plain text, select list, and multi-select fields added to the object type:

- If you're adding a select list or multi-select list filter, choose one or more options from the dropdown menu.
- If you're adding a plain text filter, enter one or more keywords into the text box. All special characters, except the @ and ! symbols, will be ignored.

Go to Detailed Results with filtered options.

5. Click an object to view it. The form that is used to display an object found in the search results will be based on your user group. If you are in multiple user groups, the form shown may be unexpected. Contact your Administrator for assistance.

6. To return to the previous page, click **Back to Grouped Results.**