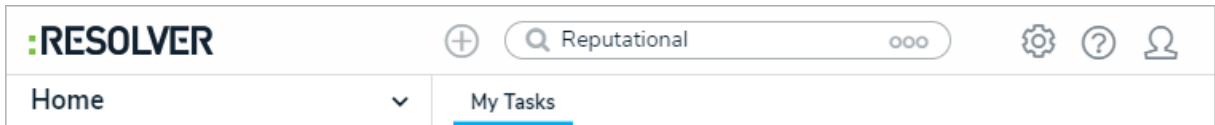


Search Risk Management

The following explains how to search for objects in Risk Management. When using the search function, note that an object refers to any record created in your organization, whereas an object type is the category of data collected. For example, *R-1 Reputational Risk* is an object with the object type *Risk*.

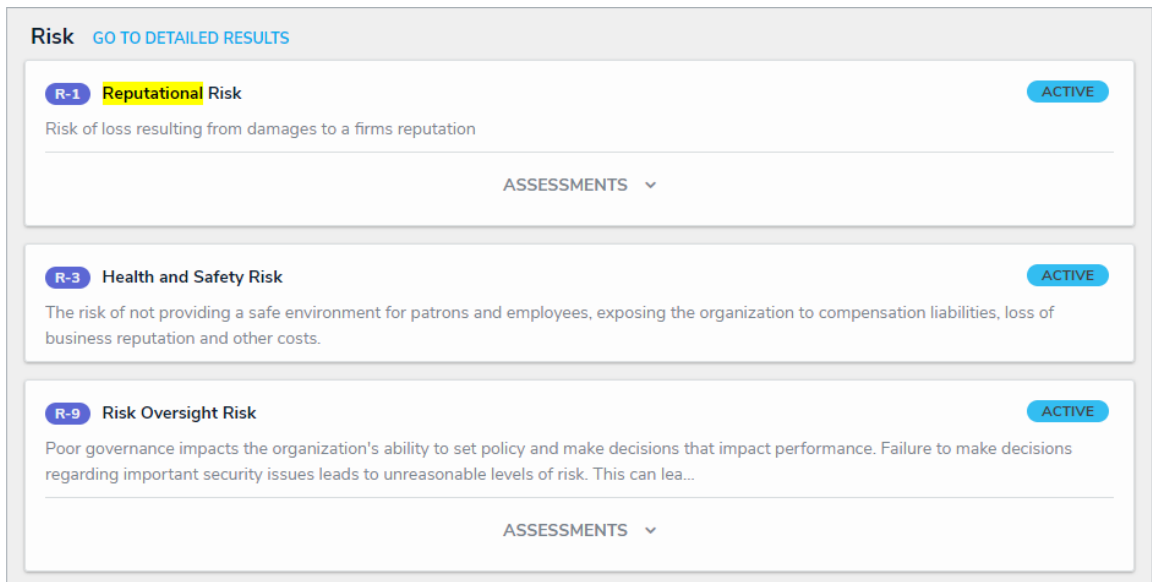
To search Risk Management by keyword:

1. Click the search text field in the nav bar, enter the name of an object, then press **Enter** on your keyboard.



Entering keywords in the search bar.

2. Review the search results, which are organized by object name. The results also display the objects' current workflow state.
3. To view an individual object, click the area below the object's unique ID and name.
4. To apply search filters:
 - a. Click **Go to Detailed Results** near the top of the search results for each object type.



Click Go to Detailed Results for filtering options.

- b. Use the filters in the **Filters** section to the left of the page to narrow down which objects are displayed. The following filters are available on this page for every object type:
 - **By Name;**
 - **By Assessment Type;**
 - **By Dimension** (assessment context, such as Business Unit);
 - **By Description;**
 - **By Unique ID;** and
 - **By State.**
- c. Apply additional filters as needed. These additional filters are based on any plain text, select list, and multi-select fields added to the object type:
 - If you're adding a select list or multi-select list filter, choose one or more options from the dropdown menu.
 - If you're adding a plain text filter, enter one or more keywords into the text box. All special characters, except the @ and ! symbols, will be ignored.

Explore **Search Results**

Current Search Parameters: *Object Types: Risk; Object Types: Risk; Keywords: Reputational* Include Archived Data

[Back to Grouped Results](#)

Filters

By Name

By Assessment Type

By Dimension

By Description

R-1 Reputational Risk ACTIVE

Risk of loss resulting from damages to a firms reputation

ASSESSMENTS ▾

R-3 Health and Safety Risk ACTIVE

The risk of not providing a safe environment for patrons and employees, exposing the organization to compensation liabilities, loss of business reputation and other costs.

R-9 Risk Oversight Risk ACTIVE

Poor governance impacts the organization's ability to set policy and make decisions that impact performance. Failure to make decisions regarding important security issues leads...

ASSESSMENTS ▾

Clicking Go to Detailed Results to view filter options to narrow down which objects are displayed in the results.

- d. Click an object to view it. The form that is used to display an object found in the search results will be based on your user group. If you are in multiple user groups, the form shown may be unexpected. Contact your Administrator for assistance.
- e. To return to the previous page, click **Back to Grouped Results**.