

Create an API Key

Last Modified on 12/23/2024 2:10 pm EST

Overview

API keys are used to authenticate requests to the Resolver API without entering user credentials.

User Account Requirements

The user must have Administrator permissions to access the *Admin Overview* screen.

Related Information/Setup

Please refer to the API Key Overview article for more information on using API keys in Resolver.

Navigation

1. From the *Home* screen, click the **Administration** icon.



Administration Icon

2. From the Administrator Settings menu, click User Management.



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Home	✓ My Tasks				Admin Overview	
					Settings	
	My Tasks	\$ SORT	Q. SEARCH		🍰 User Management	
					Branding	
					Languages	

Administrator Settings Menu

3. Click the **Create User** button.

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	Q, Search				
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	Lindsey Lo lindsey.lo@email.com Last login: Never			IMPERSONATE	
	Portal Test User portaltest@fun.com Last login: Never		PORTA	LURL ACCESS IMPERSONATE	

Create User Button

Creating an API Key

For added security, it's recommended that the **Admin** setting is not enabled for API users unless Administrator privileges are needed to complete the required API calls.

- 1. Follow the steps to create a new user.
- 2. From the *Edit User* page, record the account's internal ID from the address bar of your browser (e.g., 247595).



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Settings V User Management Branding Languages	
User Management: Edit User: Lindsey Lo	
User Profile	Account Status
* First Name * Last Name	Enable User Access
Lindsey	Admin All Data Access
* Email	RESET MFA FOR THIS USER
lindsey.lo@email.com	
	Language
User Memberships	English (United States)
User Groups Roles	Advanced Permissions
Select which User Group(s) this user is a member of	User Management 0
Select one V + ADD	Create, manage, and assign users
No user groups added	

Account Internal ID

3. From the *Home* screen, click the **Administration** icon.

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Home	✓ My Tasks			
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Administration Icon

4. From the **Administrator Settings** menu, click **Admin Overview**.

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Administrator Settings Menu



5. From the *Admin Overview* screen, click the **Swagger Docs** tile in the **Tools** section.

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Admin Overview 🗸				
	Data Access		Application Management	
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	Document Management		Custom Login Statement Settings	

Swagger Docs Tile

 From the *Admin: Help* screen, enter the keyword user in the search text box, then click the User topic from the results.

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Tools	Swagger Docs Data Import Data Management Audit Trail User Management Audit Trail Data Audit Archiv	re Export Image Upload ***	
	Admin:Help		
	Swagger API Documentation		
	Swagger provides documentation for the various API services available.		
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	user	~	

User API Topic

7. Click the GET /user/users/me (who am I?) endpoint to open the parameters.





8. Click the **Execute** button.



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	No parameters							
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Execute Button

9. Record or copy the **id** number to your clipboard from the **currentOrg** section. This is the current org's internal ID.

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Tools ~	Swagger Docs	Data Import	Data Management Audit Trail	User Management Audit Trail	Data Audit Archive Export	Image Upload	Document Management	
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CurrentORG ID Value

10. Enter the keyword **org** in the search text box, then click the **Org** topic from the results.

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Org API Topic

 Click the GET /user/org/{orgId}/user/{userId} (load a user org membership) endpoint to open the parameters.



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Tools	V Swagger Docs Data Import Data Management Audit Trail User Management Audit Trail Data Audit Archive Export	Image Upload	••
	User/org/retrieveOrgsToBeDeleted retrieves orgs to be deleted	~	
	POST /user/org/uploadLogo Upload a new logo for the current org	\sim	
	GET /user/org/{id} koad an org	~	
	DELETE /user/org/{orgId} delete an org	~	
	PUT /user/orgId} update an org	~	
	POST /user/orgId}/email/user/{email} add a user to an org by email address	~	
	POST /user/org/{orgId}/enableBiConnector enable or disable BI Connector for an org	~	
	DELETE /user/org/{orgId}/user/{userId} remove a user from an org	~	
	GET /user/org/{orgId}/user/{userId} bad a user org membership	~	
	POST /user/orgId}/user/{userId} add a user to an org	~	
	PUT /user/org/{orgId}/user/{userId}/acknowledge PUT acknowledge	~	

API Endpoint

12. Enter the Org ID number copied during step 9 in the **orgId** field.

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Tools	V Swagger Docs Data Import Data Management Audit Trail User Management Audit Trail Data Audit Archive Export Image Upload ***	
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	Parameters	
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	userid userid integer (path)	
	Execute	

OrgID Field

13. Enter the user ID, copied during step 2 from the *Edit User* page, in the **userId** field.

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	Execute		

UserID Field

14. Click the **Execute** button.



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		userld integer (path)	required 247595						
					Execute				

Execute Button

15. From the **Response Body**, record or copy the **id** number to your clipboard. This is the user's org membership ID number.

Tools Swagger Docs Data Import Data Management Audit Trail User Management Audit Trail Data Audit Archive Export Image Upload Document Management Server response Code Details Image View State View Management Audit Trail User Management Audit Trail Data Audit Archive Export Image Upload Document Management View Management Audit Trail User Management Audit Trail Data Audit Archive Export Image Upload Document Management View Management Audit Trail User Management Audit Trail Data Audit Archive Export Image Upload Document Management View Management Audit Trail User Management Audit Trail User Management Audit Trail Data Audit Archive Export Image Upload Document Management View Management Audit Trail User Management Audit Trail User Management Audit Trail Data Audit Archive Export Image Upload Document Management View Management Audit Trail User Management Audit Trail User Management Audit Trail Data Audit Archive Export Image Upload View Management Audit Trail User Management Audit Trail User Management Audit Trail User Management Audit Trail Data Audit Archive Export View Management Audit Trail User Managem					G Search		••)		6	0	3
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ID Value

16. Enter the keyword **apiKey** in the search text box, then click the **apiKey** topic from the results.

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		api									
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APIKey Topic

17. Click the **POST /user/apiKey (create an api key)** endpoint to open the parameters.



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		GET	/user/apiKe	y/user/{userId} retrieve a	n api key by userld			~	
		DELETE	/user/apiKe	y/{id} delete an apl key				~	
		GET	/user/apiKe	y/{id} retrieve an api key by id				~	

API Endpoint

 In the Parameters section, click the Click to Populate Example box to populate the template in the body text box.

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			Click to Populati { "orgUser "name": "canImpe }	Example Id": 0, "string", rsonate": false						
			Cancel							

Click to Populate Example Box

19. In the **body** text box, delete the **0** in the **orgUserId** attribute, then enter the user's org membership ID number, obtained in step 15. Enter a descriptive name for the API key in the **name** attribute.

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			Cancel								



Body Text Box

20. Click the **Execute** button.

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Execute Button

21. Copy the **apiKey** from the **Response Body** and store it for safekeeping. For security purposes, once an API key is generated, it cannot be retrieved. If you misplace an API key, a new key must be generated.