







Responses & Requests

The **Responses** tab on the activity form contains information about officer and organization responses. If the activity was created from a closed dispatch, any organization or officer responses are recorded in this tab. The **Requests** tab records any service requests related to the activity.

General	Location	Persons	Organizations	Items	Vehicles	Responses	Requests	Attachments
<hr/>								
Officer Responses								
Officer Responses								
Officer	Assigned Date/Time	Start Date/Time	Arrived Date/Time	Cleared Date/Time	Response Time	Time on Site		
Ainsley Martinet	2020-06-11 5:20	2020-06-11 5:22	2020-06-11 5:30	2020-06-11 5:35	10	5		
								
<hr/>								
Organization Responses								
Organization Responses								
Organization Type	Name	Called Date/Time	Arrived Date/Time	Cleared Date/Time	Response Time	Time on Site		
Contractor		2019-09-05 14:02			-26128562	0		
								

The Responses tab.

Officer Responses

This section contains the name of any officers who attended the scene of an activity and key dates and times. To add a new officer response, click the + icon at the bottom-right of the table, add the details of the response, including the officer's name, location, and key dates, then click **Create** to save your changes.

×

Create a New Officer Response

Officer

Ainsley Martinet × +

Assigned Date/Time

📅 2020-06-11 5:20 ↓

Call Sign

B-3 ↓

Start Date/Time

📅 2020-06-11 5:22 ↓

Location

Headquarters - ×

+

Riverdale Industries ↓

Arrived Date/Time

📅 2020-06-11 5:30 ↓

Location Details

Cleared Date/Time

📅 2020-06-11 5:35 ↓

CREATE

CANCEL

Creating a new officer response.

To remove an officer response, click the X beside it in the table. To edit its details, click any data in the table (e.g., officer name), then click it again from the palette that appears to the right of the screen.

Organization Responses

This section contains information about any organizations (e.g., emergency services, vendors, regulators, etc.) that responded to the scene of an activity. To add a new organization response, click the + icon at the bottom-right of the table, add the details of the response, including the organization's name, type, and key dates, then click **Create** to save your changes.

Create a New Organization Response


Organization

White Group × ↓ +


Organization Type

Contractor ↓


Called Date/Time

 2019-09-05 14:02 ↓

Arrived Date/Time

 ↓

Cleared Date/Time

 ↓

CREATE

Creating a new organization response.

To remove an organization response, click the X beside it in the table. To edit its details, click any data in the table (e.g., organization name), then click it again from the palette that appears to right of the screen.

Requests

This section contains information about any service requests related to the activity (e.g., maintenance, security assistance, external requests, etc.). To add a new service request, click the + icon at the bottom-right of the table, add the details of request, including the request name and type, description, and the organization, then click **Create** to save your changes.

✖

Mohr, McDermott and Greenholt-20190903

SR-1

Service Request Name

Service Request

Open

Description

Request Type

Organization

Mohr, McDermott and Greenholt ✖ +

Assigned To

+

Complete Date/Time

📅 ▼

An existing service request.

To remove a service request, click the X beside it in the table. To edit its details, click any data in the table (e.g., organization name), then click it again from the palette that appears to right of the screen. Note that once a service request is created, additional details, such as organization contacts and file and tracking numbers, can be added. You can also view open service requests from the [Service Requests](#) tab in Command Center.