

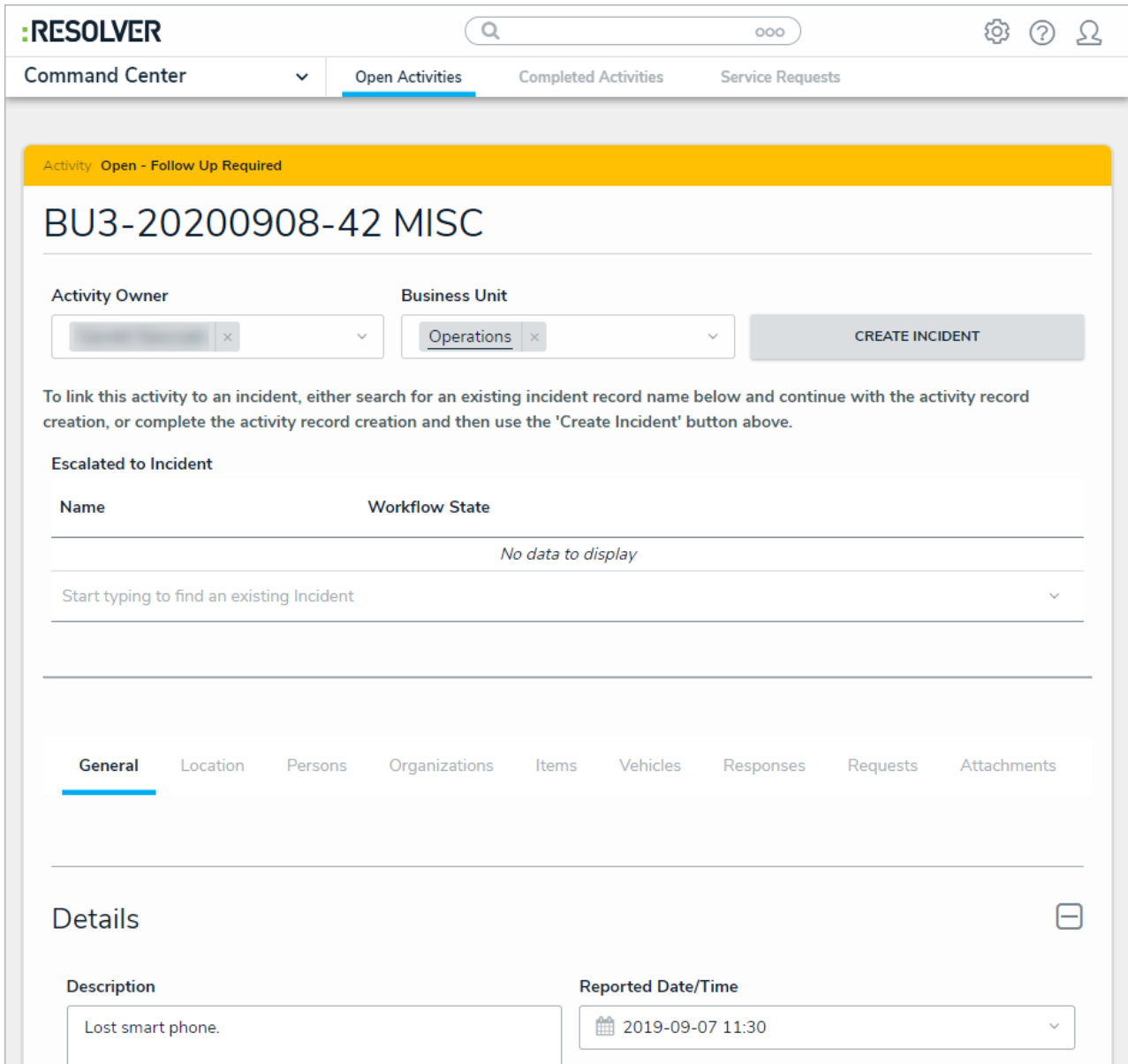


## Review & Edit an Open Activity

The **Open Activities** tab in Command Center displays the open activities to which you've been assigned as the activity owner. Note that you're assigned to an activity when:

- You created the activity record.
- You were assigned as the activity owner when a dispatch was closed and marked as requiring follow-up.
- A Command Center administrator, portal user, or another activity owner assigned you.

To access your open activities, navigate to **Command Center > Open Activities**, then click an object to view it. To expand a collapsed section, click the  icon. To collapse a section, click the  icon.



The screenshot displays the Resolver Command Center interface. At the top, the Resolver logo is on the left, a search bar in the center, and settings, help, and user icons on the right. Below the header, the 'Command Center' menu is open, showing 'Open Activities' (selected), 'Completed Activities', and 'Service Requests'. The main content area has a yellow header bar that reads 'Activity Open - Follow Up Required'. Below this, the activity ID 'BU3-20200908-42 MISC' is displayed. There are two dropdown menus: 'Activity Owner' and 'Business Unit' (set to 'Operations'). A 'CREATE INCIDENT' button is to the right. A text instruction says: 'To link this activity to an incident, either search for an existing incident record name below and continue with the activity record creation, or complete the activity record creation and then use the 'Create Incident' button above.' Below this is a table titled 'Escalated to Incident' with columns 'Name' and 'Workflow State'. The table is empty, showing 'No data to display'. A search input field is provided with the placeholder 'Start typing to find an existing Incident'. At the bottom, there are tabs for 'General' (selected), 'Location', 'Persons', 'Organizations', 'Items', 'Vehicles', 'Responses', 'Requests', and 'Attachments'. The 'Details' section is expanded, showing a 'Description' field with the text 'Lost smart phone.' and a 'Reported Date/Time' field with a calendar icon and the value '2019-09-07 11:30'.

*Viewing an open activity.*

For more detailed information on each of the tabs and sections on this form, see the following articles:

- [Basic Activity Details](#)
- [Incidents](#)
- [General](#)

- [Location](#)
- [Persons, Organizations, Items & Vehicles](#)
- [Responses & Requests](#)
- [Attachments](#)
- [Tasks](#)
- [Escalate an Activity](#)



If an activity was created from the [Dispatch](#) application, some fields in the activity will be auto-populated based on the details recorded in the dispatch.