View & Send Messages

To view and send messages:

1. Tap **Messages** from the dashboard.

2. Open a conversation:

   - To select a dispatch-related conversation, tap the **Dispatch** tab, then tap the conversation you want to view; or

   - To select a conversation unrelated to a dispatch, tap the **Messages** tab, then tap the conversation you want to view.
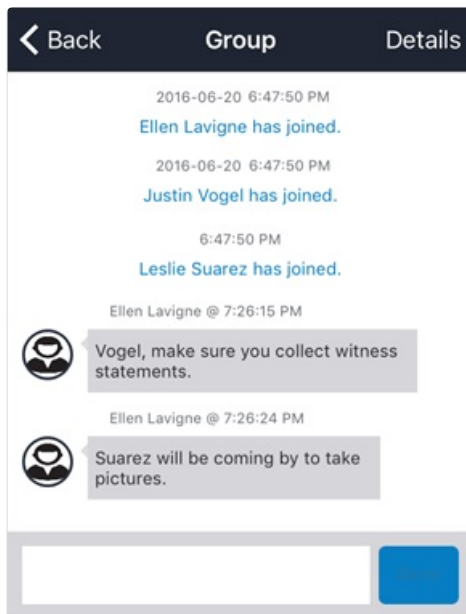
A conversation with multiple participants.

3. Tap the text field at the bottom of the screen, type a message, then tap **Send**.