

Add Tags to an Event Type

Tagging allows you to group events together, which then makes it easy to search for event types or to select multiple event types when creating [rules](#) .

To add tags to an event type:

1. Click **Event Types** to display the **Event Types** page.

ⓘ

If the **Event Types** page is not displaying any event types or is displaying incorrect information, you may need to regenerate the data. See [Generate Devices & Event Type](#) for more information.

2. If necessary, enter search terms in the **Search table...** field to filter the event types or sort the table by clicking on a column.
3. Select the checkboxes beside the event types you wish to add tags to or click **Select All** to select all event types that are currently being displayed on the page.

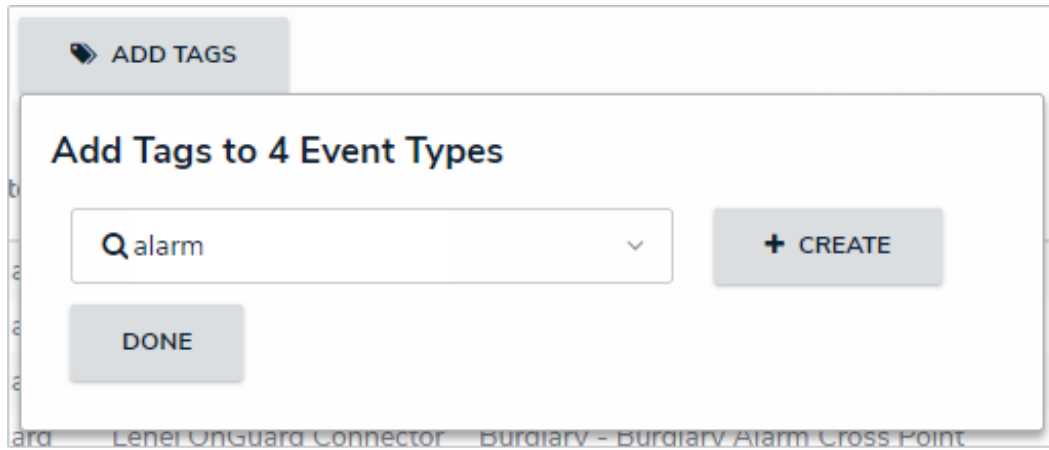
EVENT TYPES				
<input checked="" type="checkbox"/> SELECT ALL		<input type="checkbox"/> ADD TAGS		
			<input type="text" value="alarm"/>	
	Source System	Connector Name	Event Type Name	Event Type ID
<input checked="" type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Area APB - Area Alarm - Confirmed	3-11
<input checked="" type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Area APB - Area Alarm - Unconfirmed	3-10
<input checked="" type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Burglary Alarm	21-0
<input type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Burglary Alarm Cross Point	21-1
<input type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Burglary Alarm Restore	21-2
<input checked="" type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Silent Burglary Alarm	21-13
<input type="checkbox"/>	Lenel OnGuard	Lenel OnGuard Connector	Burglary - Silent Burglary Alarm Restore	21-14

Selected event types.

ⓘ

Clicking **Select All** only selects the event types displayed on the page.

4. Click **Add Tags**.
5. Type a tag label, then click **Create** to create a new tag or select an existing tag from the field. Continue adding tags as needed.



Adding tags to event types.

6. Click **Done** when finished.