# Edit or Delete Zones or Teams

Last Modified on 10/01/2019 3:04 pm EDT

## To edit an operational zone, work zone, and/or team:

1. Click **Settings >** 🔳 **Work Zones & Teams.**

2. Click an operational zone to select it.

3. Make your changes to the operational zone, work zone, or team as needed.

## To delete an operational zone:

1. Click **Settings >** 🔳 **Work Zones & Teams.**

2. Click an operational zone in the pane to the left.

3. Click the 🗑 icon next to operational zone.

4. Click **Yes** to confirm.

> ℹ️ Operational zones **cannot** be deleted if they're associated with an active dispatch.

## To delete a work zone:

1. Click **Settings >** 🔳 **Work Zones & Teams.**

2. Click the operational zone where the work zone is saved in the pane to the left.

3. Click a work zone in the **Work Zones** section.

4. Click the 🗑 icon next to the zone name.

5. Click **Yes** to confirm.

> ℹ️ Work zones **cannot** be deleted if there are any active dispatches or teams assigned to that work zone.

## To delete a team:

1. Click **Settings >** 🔳 **Work Zones & Teams**.

2. Click the operational zone where the team is saved in the pane to the left.

3. Click a team in the **Teams** section.

4. Click the 🗑 icon next to the team name.

5. Click **Yes** to confirm.

> ℹ️  Teams **cannot** be deleted if an on-duty officer is on that team.