



Leave a Conversation

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Leaving a conversation closes and removes the conversations from the **Messages** panel. Once a conversation is closed, it cannot be reopened unless a remaining participant sends you an invitation to rejoin.

To leave a conversation:

1. Click  **Messages** in the ribbon.
2. Click a conversation from the **Messages** panel.
3. Click  **Leave** .



Click **Leave** only if you're sure you want to close the conversation, as doing so will close the conversation without a prompt or warning. You can return to the conversation if a remaining participant sends you an invitation to rejoin, however, if all participants have left, the conversation cannot be retrieved.