

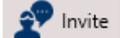
# Invite Others to Join a Conversation

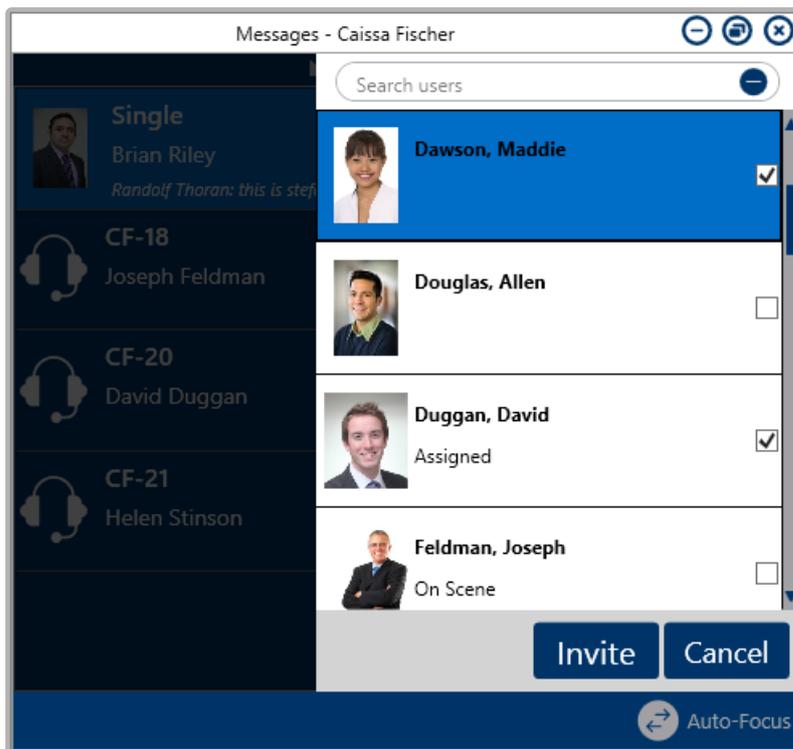
Last Modified on 10/01/2019 3:04 pm EDT

You can invite other users to join both personal and dispatch-related conversations. Notifications will appear in the **Messages** panel if a user was successfully invited to a conversation and if they reject the invitation, join, or leave.

If a user rejected the invitation in error or needs to rejoin the conversation, you can send additional invitations.

## To invite other dispatchers to a conversation:

1. Click  **Messages** in the ribbon.
2. Click a conversation from the **Messages** panel.
3. Click  .
4. Select the checkboxes next to the names of the online users you want to invite. If necessary, use the **Search users** field to locate the user then select the checkbox next to their name.



*Invite users to the conversation by selecting the checkboxes next to their names then clicking Invite.*



Only users who are currently logged into Dispatch can join conversations.

5. Click **Invite**.

