




Download an Attachment

To download an attachment saved to a dispatch:

1. In the **Dispatches** panel, double-click the dispatch or click to select the dispatch, then click  **Details**.
2. Click  **Attachments**.
3. Double-click the thumbnail preview window to the left of the attachment or click the  icon to open the attachment.



An image file attachment. Double-clicking the preview window to the left or clicking the floppy disk icon will open the attachment.

- Only image file attachments will display a thumbnail preview, however, double-clicking the preview window will still open the attachment.