:RESOLVER

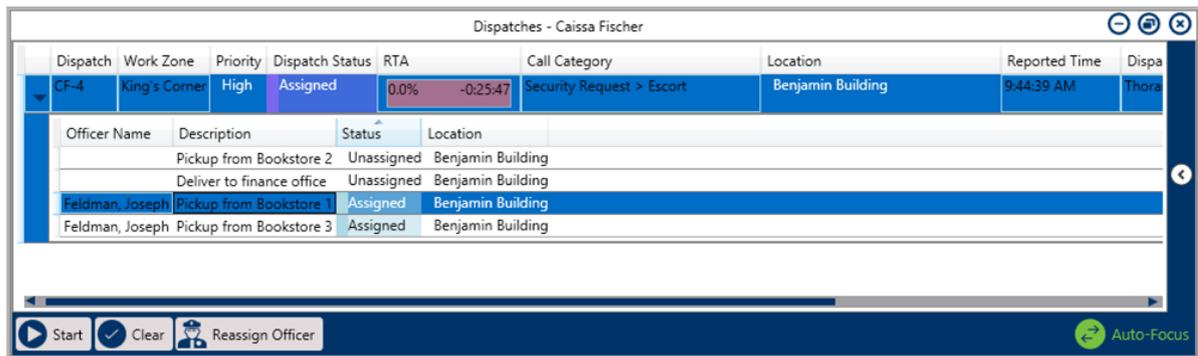**Reassign an Officer to a Task**

Method 1 – Dispatches Panel

To reassign an officer to a task:

1. In the **Dispatches** panel, click the ▶ icon next to the dispatch to reveal assigned tasks.

An assigned task shown in the Dispatches panel after clicking the right arrow icon.

2. Click the task you wish to reassign.

3. Click **Reassign Officer** to search for an officer or right-click the task and hover your cursor over **Reassign Officer**, then click the officer's name to assign the new officer.
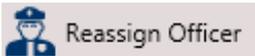
Method 2 – Officers Panel

To reassign an officer to a task:

1. In the **Officers** panel, click the ▶ icon next to the officer's name to reveal assigned tasks.

An assigned task shown in the Officers panel after clicking the right arrow icon.

2. Click the **Assigned** task to select it.

3. Click to search for an officer or right-click the task and hover your cursor over **Reassign Officer**, then click the officer's name to assign the new officer.