

Dispatches Overview

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A dispatch is an activity that requires the attention and assistance of an officer(s) and/or organization(s). Records of these activities can be created as calls come in, as a [scheduled dispatch](#), or when [Connect](#) logs an event.

This chapter outlines how to create a dispatch and record its location, priority, and description. See the following chapters for more information on additional functions available once a dispatch has been created.

The screenshot shows a web application window titled "Create Dispatch - Caissa Fischer". The interface is divided into several sections:

- Work Zone:** A dropdown menu with a red asterisk icon.
- Template:** A button labeled "Search templates" with a minus icon.
- Call Category:** A button labeled "Search code or category" with a minus icon, followed by three empty dropdown menus.
- Priority:** A dropdown menu with a red asterisk icon.
- Call Source:** A dropdown menu.
- Initiated By Person:** A button labeled "Search persons" with plus and minus icons.
- Contact Number:** An empty input field.
- Location:** A Bing map showing a street view with a location pin and a search bar labeled "Search locations". A scale bar indicates "500 feet".
- Description:** A large empty text area.
- Initial Notes:** A large empty text area.
- Buttons:** A "Create" button at the bottom left and an "Add Officer Tasks" button at the bottom center.

A blank Create Dispatch panel.