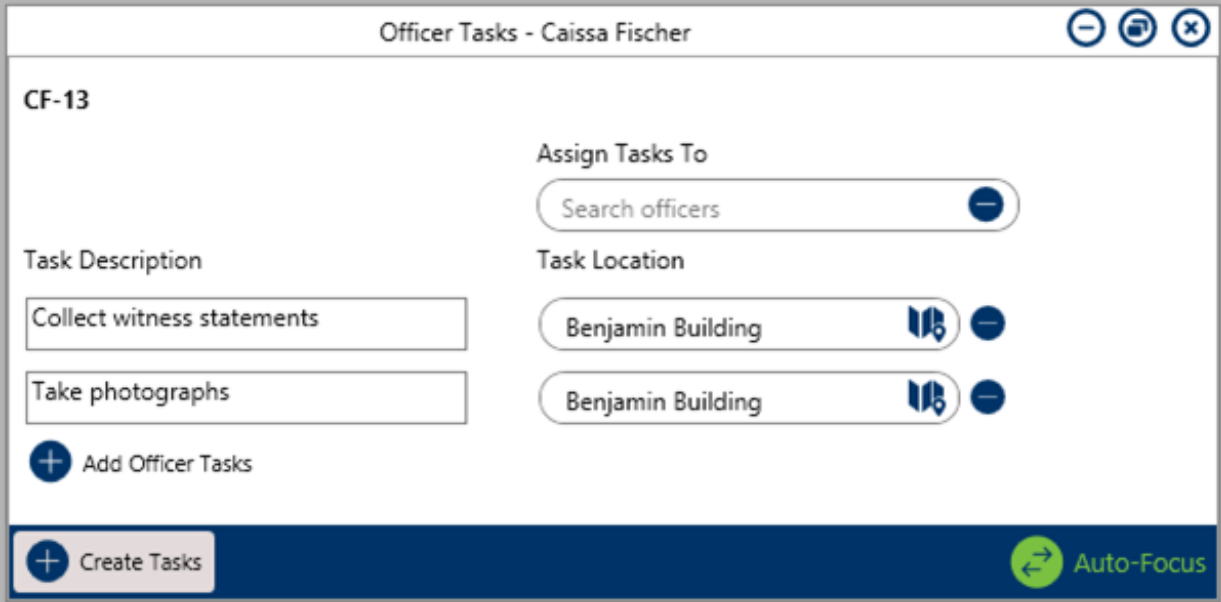


Create Task (Officer Tasks)

You can create one or more officer tasks for an existing dispatch through the **Create Task (Officer Tasks)** panel. The dispatch number of the selected dispatch appears in the top left of the panel.

This panel can be accessed by clicking  **Create Task** in the ribbon.



The screenshot shows a window titled "Officer Tasks - Caissa Fischer" with standard window controls. The dispatch number "CF-13" is displayed in the top left. The panel is divided into two main sections: "Task Description" and "Task Location".

- Task Description:** Contains two text input fields with the text "Collect witness statements" and "Take photographs". Below these is a button with a plus sign and the text "Add Officer Tasks".
- Task Location:** Contains two dropdown menus, both currently showing "Benjamin Building". Each dropdown has a location pin icon and a minus sign.
- Assign Tasks To:** A search field with the placeholder text "Search officers" and a minus sign.

At the bottom of the panel, there is a dark blue bar containing a "Create Tasks" button with a plus sign and an "Auto-Focus" button with a green circular icon.

The Officer Tasks panel.