

View the Portal

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Any corrective actions that require review appear on the My Tasks page. The **Corrective Actions** activity in the Portal allows corrective action owners and their delegates to view corrective actions they have already reviewed, as well as the ones currently assigned to them.

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Portal ~	Corrective Actions			
Portal: Corrective Actio	ns			
Corrective Actions				
CA-1 User Guide				Open
CA-2 Gather Require	nents			Open
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The Corrective Actions activity.

To view the Corrective Actions activity in the Portal:

- 1. Log into a user account that's been added to the **Corrective Action Owner & Delegate** user group.
- 2. Click the dropdown in the nav bar > **Portal** to display the **Corrective Actions** activity.

Home	~
Home	
Portal	

The nav bar.