Glossary of Terms - Compliance Management

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TERM	DEFINITION
Activity	Part of an application where users can create, edit, and view data.
App	Pre-configured software.
Application	Holds activities where users complete tasks (actions) and view information (views).
Assessment	An activity where users evaluate their organization's compliance.
Control	A tool or policy that manages a risk.
Corrective Action	An action that helps mitigate an issue.
Dimension	The category of data that appears on an assessment. Dimensions can be custom (similar to a select list) or based upon any relationships or references to the topic or sub-topic.
End users	The non-administrative users who work with Compliance Management and its applications.
Field	A component on a form where a user can input data. Fields can include plain text, numeric, date and time formats, as well as select lists (dropdown menus), and attachments.
Issue	A topic that could impede your organization's ability to remain compliant.
Library	Contains your organization's regulatory compliance frameworks and controls for use in assessments.
Object	A record saved to an object type (the record category). For example, Requirement is the object type, while Ministerial Directives is the object.
Object type	The category of the data collected (e.g. control, issue, requirement detail). Once a record is saved to an object type, it becomes an object.
Requirement	A directive that your organization must follow in order to maintain compliance.
States	The various stages of the assessment process (e.g. Creation, Define Scope of Assessment, In Progress, and Complete) for an assessment workflow.

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User Groups	A collection of users saved to a group (e.g. Compliance Team members or Issue Owners). The user group they are assigned to will determine their rights within the app.
Value	Data entered or selected in a field. For example, Name is the field, but the data entered in that field, John Doe, is the value.
Workflow	Controls the flow of data as well as defines what data is displayed, where it's displayed, and to whom it's displayed through applications, activities, search results, reports, and assignments. Each assessment type has a workflow.