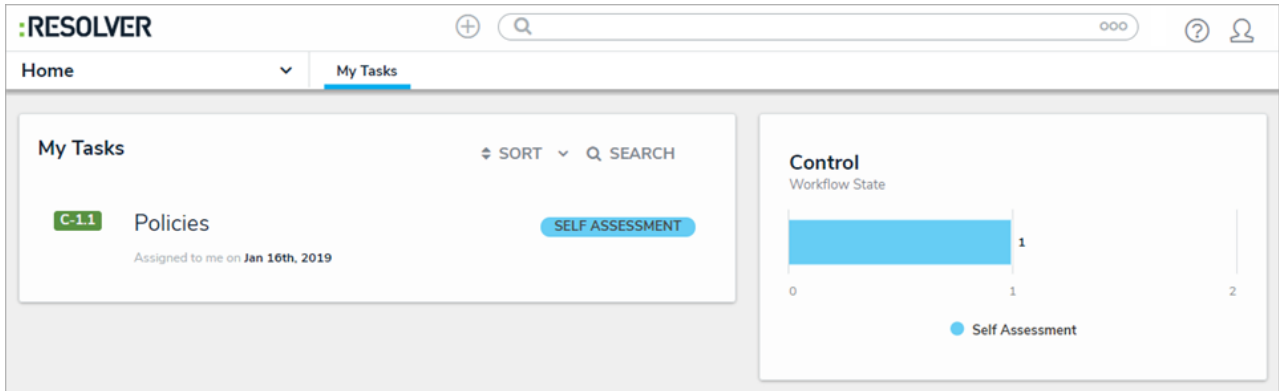


## Assess a Control

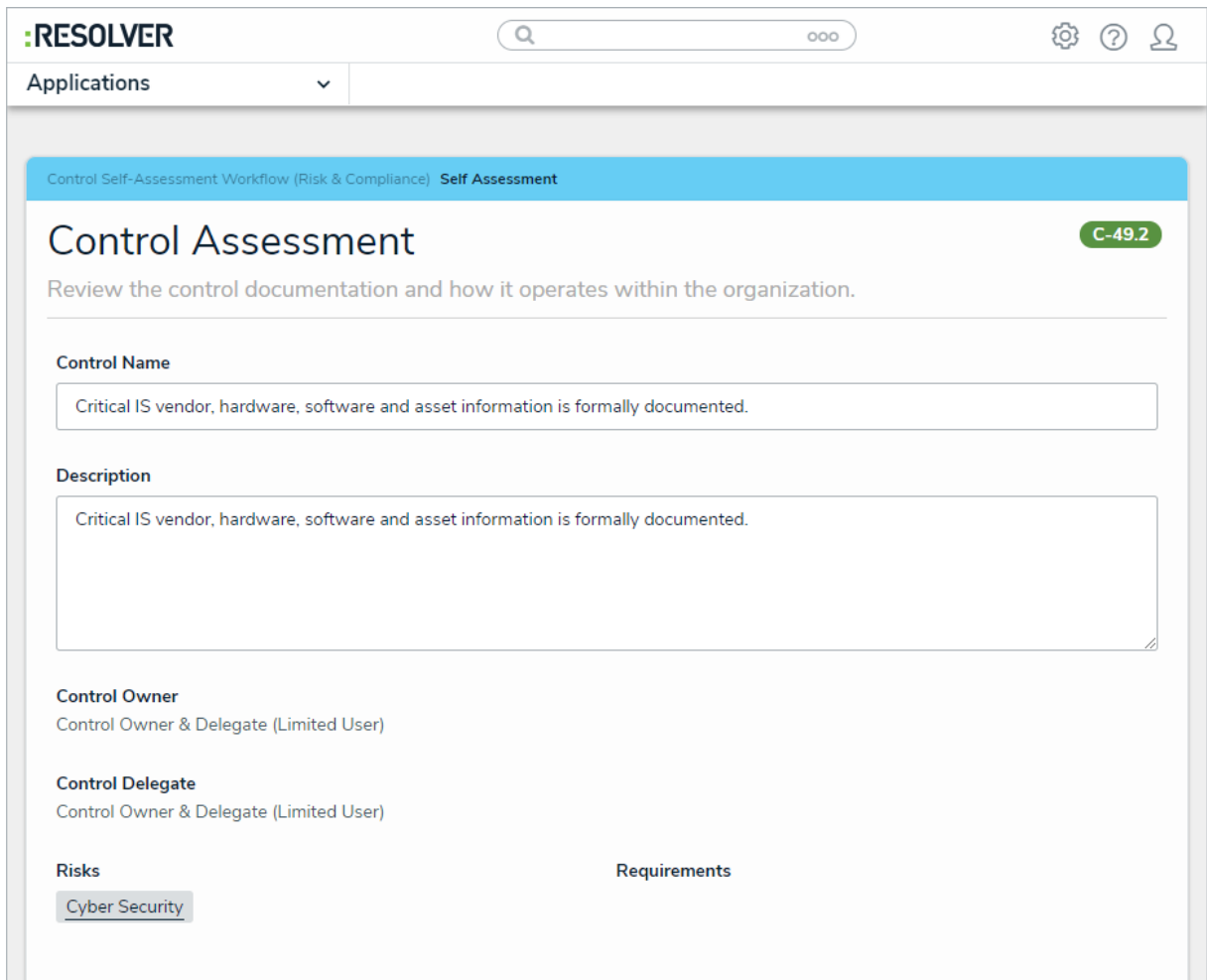
Control owners and their delegates are responsible for reviewing controls to ensure the control documentation meets their organization's needs. Controls are assigned to a requirement, which is then assigned to the Control Owner. All controls that require action from the Control Owner appear on the [My Tasks](#) page.



A control assigned to the Control Owner on the My Tasks page.

## To review a control:

1. Log into a user account that's been added to the **Control Owner & Delegate** user group to display the **My Tasks** page.
2. Click a control to open the **Control Assessment** form.

A screenshot of the 'Control Assessment' form in the RESOLVER application. The page header shows the RESOLVER logo, a search bar, and user profile icons. Below the header, there is a navigation bar with 'Applications' and a dropdown menu. The main content area is titled 'Control Assessment' with ID 'C-49.2'. It includes a description: 'Review the control documentation and how it operates within the organization.' Below this, there are fields for 'Control Name' and 'Description', both containing the text: 'Critical IS vendor, hardware, software and asset information is formally documented.' Further down, there are sections for 'Control Owner' (Control Owner & Delegate (Limited User)) and 'Control Delegate' (Control Owner & Delegate (Limited User)). At the bottom, there are sections for 'Risks' (Cyber Security) and 'Requirements'.

The Control Assessment form.

3. **Optional:** Edit the **Control Name** or **Description** fields.
4. Select a control automation option in the **Automated Control** dropdown.
5. Select the frequency of the control in the **Frequency** dropdown.
6. Select the appropriate option to describe the control in the **Key Control** dropdown.
7. Select whether the control is Preventive or Detective in the **Prevent or Detect** dropdown.
8. Drag or browse for a file in the **Supporting Attachments** field. Files can be up to 100 MB in size. Most files types are accepted, however, you cannot upload files with the following extensions:
  - .bat
  - .exe
  - .gif
  - .sh
  - .dll
  - .com
9. Click **Add Existing Policies** under the **Policies** table. Begin typing keywords in the search bar and click + **Add** next to the desired policy.
10. Select an option that describes the effectiveness of the control in the **Control Self Assessment** dropdown.
11. **Optional:** In the **Issues and Corrective Actions** section, click **Add Existing Issues**. Begin typing keywords in the search bar and click + **Add** next to the desired issue.

## Issues and Corrective Actions

Document any known issues related to the control. To find existing issues, click **Add Existing Issue** at the bottom of the table. If a new issue is required, click **Create New** at the bottom of the table.

**Issues**

Unique ID	Name	Priority	Due Date	Workflow State
I-10	Criminal Record Present	<span style="color: green;">●</span> Low		Open <span>×</span>

[Q ADD EXISTING ISSUES](#)    [+ CREATE NEW](#)

**SUBMIT FOR REVIEW**

*The Issues and Corrective Actions section.*

12. Click **Submit for Review** to return the control to the risk team for review. If the risk team finds the control requires further remediation, they may send it back to the control owner.