Launch an Assessment

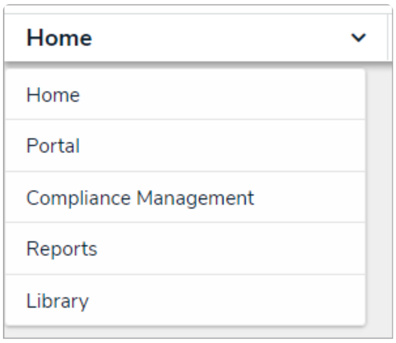
Last Modified on 05/16/2022 3:43 pm EDT

Assessments are used to evaluate your organization's Requirements and Controls against compliance frameworks for a particular business unit. Only users in the **Compliance Team** user group can launch Compliance Assessments.

To launch an assessment:

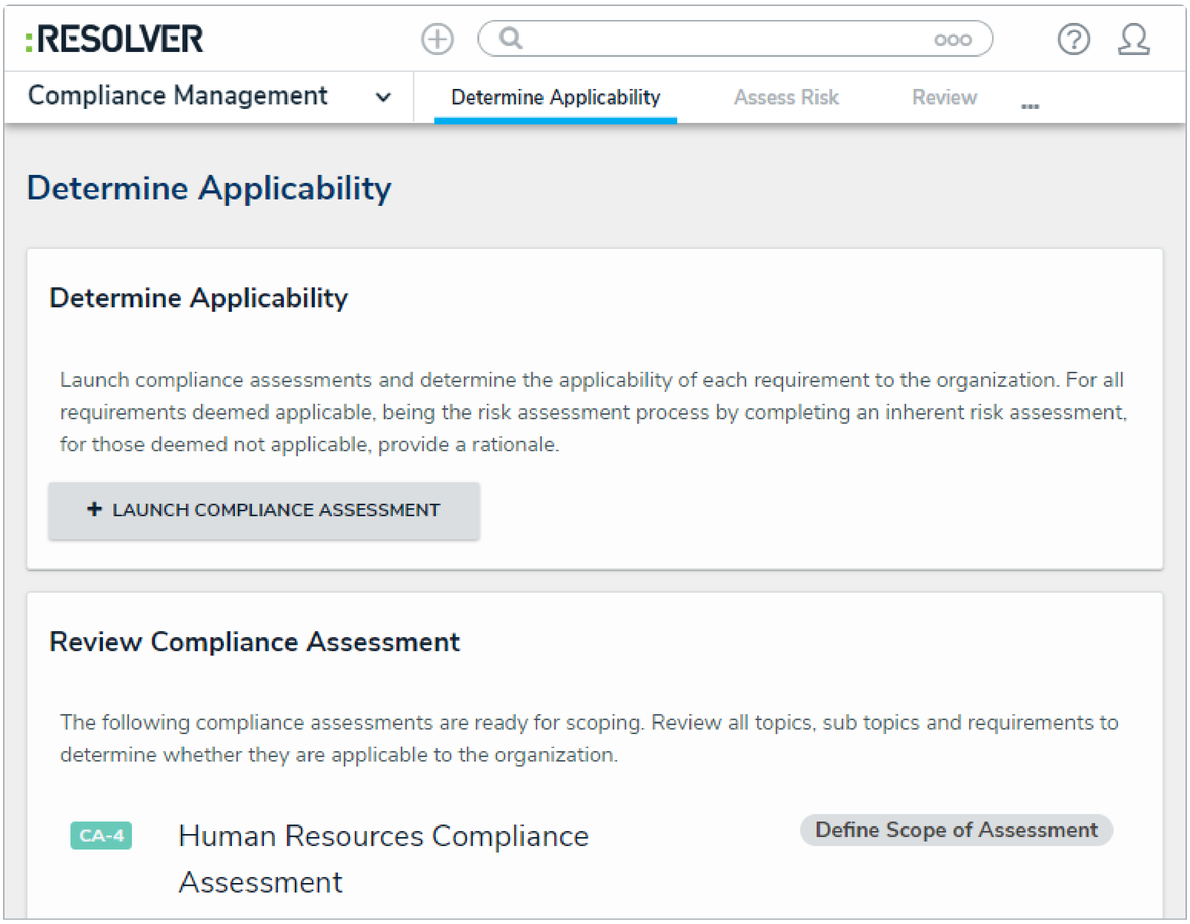
1. Log into a user account from the **Compliance Team** user group.

2. Click the dropdown in the nav bar > **Compliance Management**. By default, the **Determine Applicability** tab is selected.



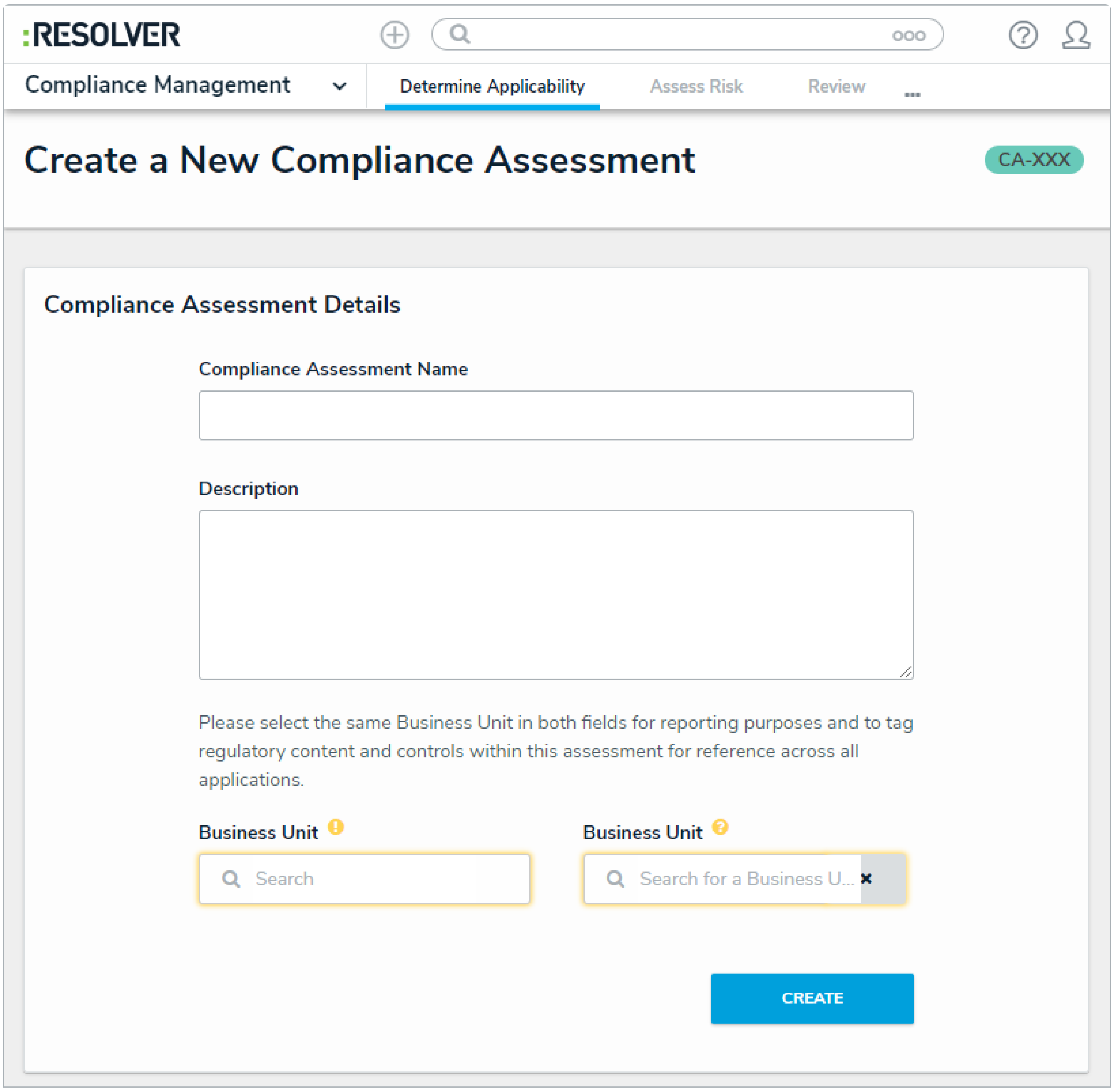
The nav bar.

3. Click **Launch Compliance Assessment**.



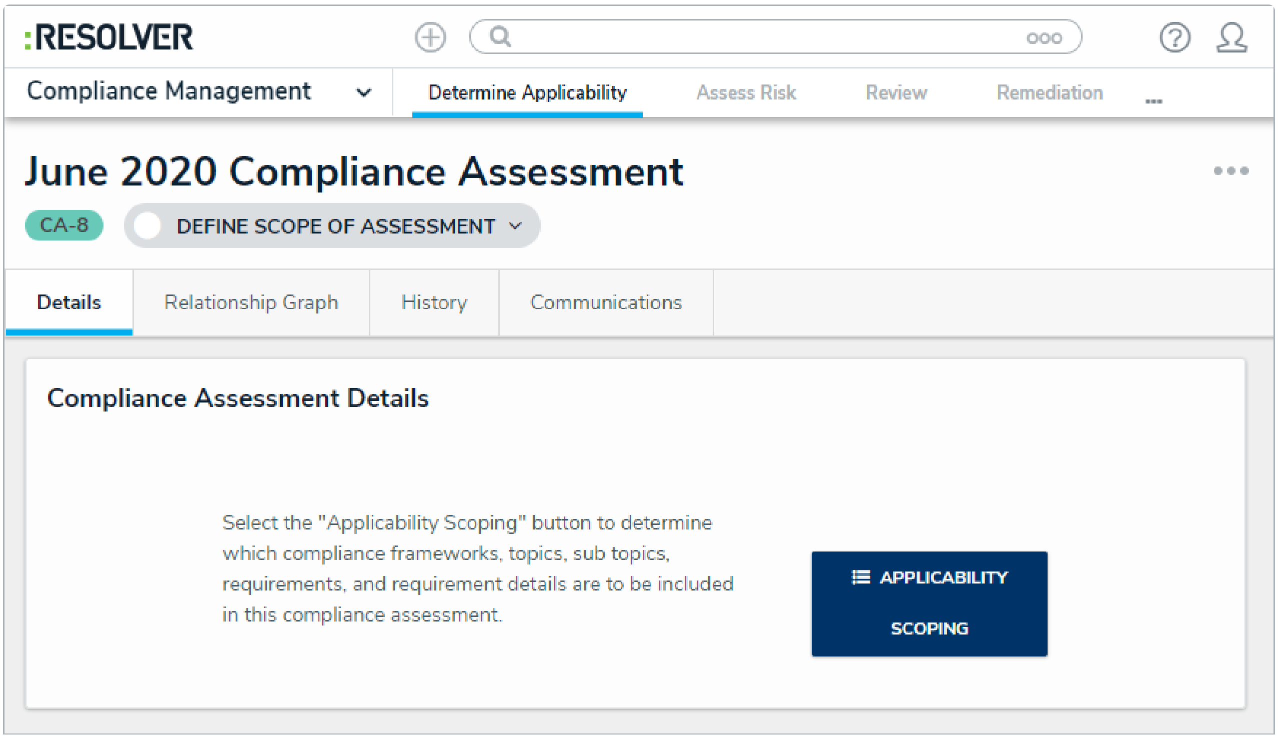
The Determine Applicability tab where you launch a Compliance Assessment.

4. Complete the **Compliance Assessment Name** field.
5. **Optional:** Complete the **Description** field.
6. Begin typing keywords in the **Business Unit** field, then click to select the relevant Business Unit.
7. Begin typing keywords in the second **Business Unit** field and select the one that matches the previous field.
8. Click **Create** to display the **Create a New Compliance Assessment** page.



The Create a new Compliance Assessment form.

An assessment should be scoped immediately after launch. However, it can be accessed and scoped later in **Compliance Management** > **Determine Applicability** > **Review Compliance Assessment**.



The Compliance Assessment Details tab.