

# Launch an Assessment

Last Modified on 11/12/2024 3:17 pm EST

## Overview

Assessments are used to evaluate your organization's Requirements and Controls against compliance frameworks for a particular business unit.

## User Account Requirements

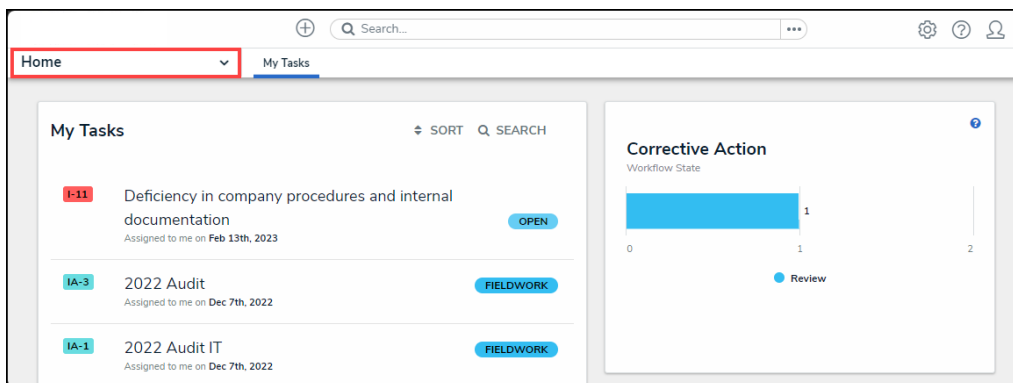
Only users in the **Compliance Team** user group can launch Compliance Assessments.

## Related Information/Setup

Please refer to the [Scope an Assessment in Compliance Management](#) article for further information on scoping a Compliance Assessment.

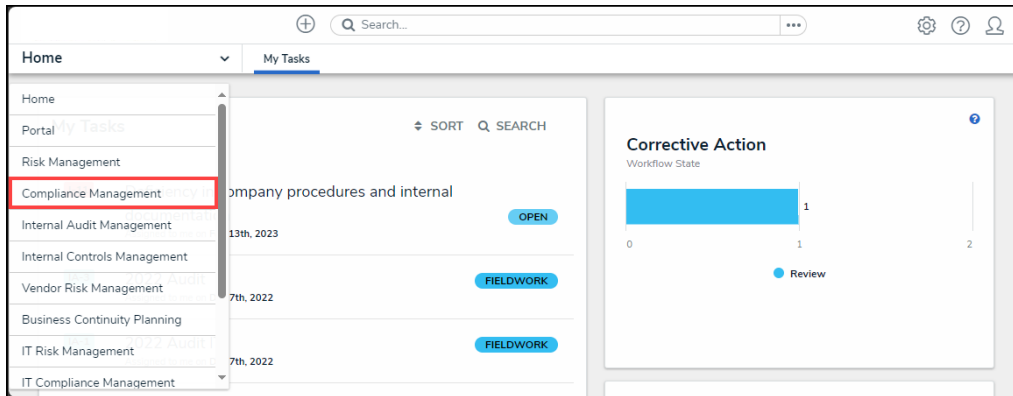
## Navigation

1. From the **Home** screen, click the **Home** dropdown menu.



*Home Dropdown Menu*

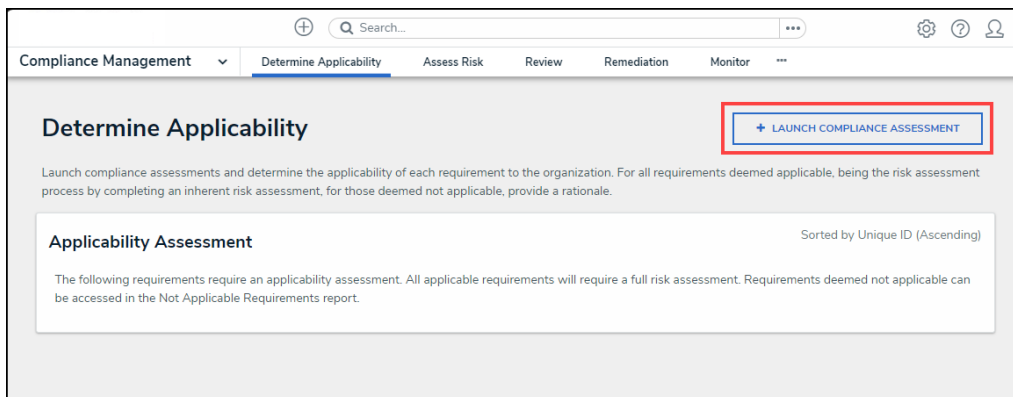
2. Select **Compliance Management** from the dropdown menu.



*Compliance Management Link*

## Launching a Compliance Management Assessment

1. From the **Determine Applicability** screen, click the **+ Launch Compliance Assessment** button.



*+ Launch Compliance Assessment Button*

2. From the **Create a New Compliance Assessment** screen, enter an assessment name in the **Compliance Assessment Name** field. The **Compliance Assessment Name** is used to identify the assessment throughout the system and for historical purposes.

The screenshot shows the 'Create a New Compliance Assessment' page in the Resolver interface. The page has a navigation bar with 'Compliance Management' and sub-tabs for 'Determine Applicability', 'Assess Risk', 'Review', 'Remediation', and 'Monitor'. The main heading is 'Create a New Compliance Assessment' with a 'CA-XXX' identifier. The 'Compliance Assessment Details' section contains a form with the following fields: 'Compliance Assessment Name' (highlighted with a red box), 'Description' (a larger text area), and two 'Business Unit' dropdown menus. A 'CREATE' button is located at the bottom right. A note below the description field reads: 'Please select the same Business Unit in both fields for reporting purposes and to tag regulatory content and controls within this assessment for reference across all applications.'

*Compliance Assessment Name Field*

3. **(Optional)** Enter a brief description outlining the compliance assessment in the **Description** field.

This screenshot is identical to the previous one, but the 'Description' field is now highlighted with a red box. The 'Compliance Assessment Name' field now contains the text 'HR Compliance Assessment'. The 'Business Unit' dropdown menus are still empty. The 'CREATE' button remains at the bottom right.

*Description Field*

4. Enter a keyword in the **Business Unit** field and click on a **Business Unit** to add it to the assessment.

- This **Business Unit** field creates a reporting connection to the assessment and allows users to create assessment reports (reporting path Company>Business Unit>Assessment).

Compliance Management ▾ Determine Applicability Assess Risk Review Remediation Monitor ...

### Create a New Compliance Assessment

 CA-XXX ...

**Compliance Assessment Details**

Compliance Assessment Name  
HR Compliance Assessment

Description

Please select the same Business Unit in both fields for reporting purposes and to tag regulatory content and controls within this assessment for reference across all applications.

Business Unit   
Business Unit 1 Library  
Business Unit 2 Library

Business Unit  x

CREATE

*Business Unit Field*

5. Enter the keyword you used in step 4 in the second **Business Unit** field and select the same **Business Unit** tag you used in the first **Business Unit** field.

- This **Business Unit** field is the assessment dimension, which tags assessment data to the selected **Business Unit**. This Tag appears next to the object throughout the system (global searches, views, relationship tables, etc.).

BU-2	Shared Services	ACTIVE
BU-1	Corporate	ACTIVE

*Business Unit Tag*

6. Click the **Create** button to launch the assessment.

Compliance Management | Determine Applicability | Assess Risk | Review | Remediation | Monitor

### Create a New Compliance Assessment

CA-XXX

**Compliance Assessment Details**

Compliance Assessment Name  
HR Compliance Assessment

Description

Please select the same Business Unit in both fields for reporting purposes and to tag regulatory content and controls within this assessment for reference across all applications.

Business Unit | Business Unit

Business Unit 1 | BU-3 Business Unit 1

**CREATE**

*Create Button*

- The **Compliance Assessment Details** tab will appear. Now that the Compliance Assessment is launch the next step is to scope the assessment. Please refer to the [Scope an Assessment in Compliance Management](#) article for further information on scoping a Compliance Assessment.

Compliance Management | Determine Applicability | Assess Risk | Review | Remediation | Monitor

### HR Compliance Assessment

CA-1 | DEFINE SCOPE OF ASSESSMENT

Details | Relationship Graph | History | Communications

**Compliance Assessment Details**

Select the "Applicability Scoping" button to determine which compliance frameworks, topics, sub topics, requirements, and requirement details are to be included in this compliance assessment.

**APPLICABILITY SCOPING**

*Compliance Assessment Details tab*