

Review Incidents as an Administrator

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Incident management administrators have access to view all incidents and intake records and their involvements. These users can review individual incidents or view incident reports.



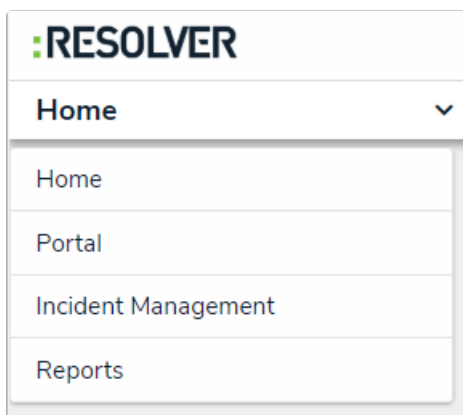
The **Administrator (Incident Management)** user group can view incident objects and create library objects only. It is not to be confused with the [Core Administrator](#), who can add users.

To view individual incidents:

1. Log into a user account that's been added to the **Administrator (Incident Management)** user group.
2. Use the search function to [search by incident name](#) or by [object type](#).

To view a report:

1. Log into a user account that's been added to the **Incident Management Administrator** user group.
2. Click the dropdown in the nav bar > **Reports** to display the **Incident** tab.



The Reports application in the nav bar.

3. Click a [report](#) to open.

The screenshot shows the Resolver web application interface. At the top left is the Resolver logo with the tagline 'A KROLL BUSINESS'. The main navigation bar includes the Resolver logo, a search icon, and a user profile icon. Below this is a secondary navigation bar with 'Reports' and 'Incident' tabs. The 'Incident' tab is selected and highlighted. The main content area is titled 'Reports: Incident' and contains two sections: 'Incident List' and 'Incident Summary'. Both sections display a single entry for 'Riverdale Industries' with a 'C-1' severity indicator and an 'Active' status badge. The text for the entry in both sections is: 'Since its founding in Bavaria in 1872, Riverdale Industries, Inc. has become the leading supplier of fiberboard products in Europe and North America, with offices in 12 cities worldwide, including the ...'.

The Incident tab in Reports.