

Incident Screener Email Notifications

Last Modified on 02/21/2025 2:48 pm EST

The following email notifications are sent to users in the Incident Screener user group:

- **Incident Triage Notification:** Triggered when an Incident has been created in the portal.

RESOLVER

TRIAGE

This incident has just been submitted from the intake portal. Please proceed to Triage the incident and determine its **severity** and **priority**.

- **Name:** INC-2018-08-03-6 MISC
- **Observation:** I saw Mr. Stanley and Mr. Sandler get into an argument in the smoking room. It progressed into a fistfight between the two of them. Ms. Hasley called Mr. Gratz for help. A chair was broken in the smoking room.
- **Submitted By:**

Click the link below to access

[INC-2018-08-03-6 MISC](#)

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An incident triage notification email.

- **Triage Return Notification:** Triggered when an incident is returned to the Triage by the Incident Owner.

:RESOLVER

TRIAGE

This Incident has been returned to Triage by the Incident Owner, indicating more information is required. Please review the comments on the incident prior to resubmitting.

- **Incident:** INC-2018-08-03-6 Stanley/Sandler altercation
- **Description:** 2018-08-02 I saw Mr. Stanley and Mr. Sandler get into an argument in the smoking room. It progressed into a fistfight between the two of them. Ms. Hasley called Mr. Gratz for help. A chair was broken in the smoking room.
- **Flags:** 🗡️ Weapon Involved, 🚫 Hate Crime
- **Incident Date:** 2018-08-02 18:25 (UTC)
- **Incident Owner:** Jamie Burr

Click the link below to access

[INC-2018-08-03-6 Stanley/Sandler altercation](#)

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