

Add a Create Object Action to a Transition

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The **Create Object** action automatically creates a new [relationship](#) or [reference](#) object and moves the originating object to the next state once the associated trigger is clicked on a form. When adding the **Create Object** action to a transition, note that:

- Only the **Button** trigger type can be selected with this action.
- This action cannot be added to a transition on the [Creation](#) state.
- All fields in the new object will be blank, with the exception of [Name/Description](#) or [plain text field](#) concatenations that may have been configured for the new object.
- If the relationship or reference object type has required fields or the user doesn't have the proper permissions to create the object, the transition will fail.




The **Create Object** action should not be used to create objects in bulk.

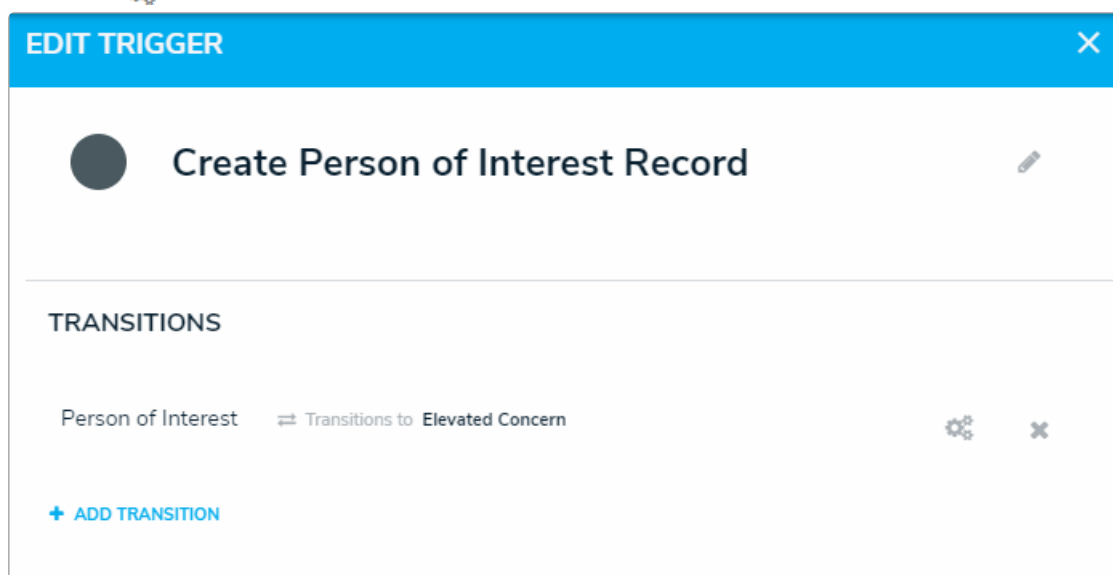
To add a Create Object action to a transition:

1. From the **Edit Workflow** page, add a button [trigger and transition](#) to the appropriate state or click a trigger to open the **Edit Trigger** palette.



This action cannot be added to the **Creation** state.

2. Click the  icon next to the transition.



A trigger and transition on the Edit Trigger palette.

3. Click **Add Action** in the **Actions** section.

EDIT TRIGGER
✕

Create

Creation to Active

✎

TRANSITION DETAILS

Name

Destination State

● BOLO
 ▼

✕

Bypass Required Fields.
?

CONDITIONS

+ ADD CONDITION

ACTIONS

+ ADD ACTION

✓ DONE

4. Select **Create Object** from the **Type** dropdown menu.
5. Enter a name for the action in the **Name** field.
6. Select the object type you wish to create the object for from the **Object Type** dropdown menu. Object types are identified by their names on the left and relationship or reference name on the right.

Object Type

Q

▼

Involved Person	<div style="display: flex; justify-content: space-between; width: 100%;"> INCIDENT HISTORY REFERENCE </div>
Location History	<div style="display: flex; justify-content: space-between; width: 100%;"> RESIDENCE HISTORY RELATIONSHIP </div>
Intake	<div style="display: flex; justify-content: space-between; width: 100%;"> REFERENCE </div>
Person of Interest	<div style="display: flex; justify-content: space-between; width: 100%;"> PERSON OF INTEREST RELATIONSHIP </div>
Case	<div style="display: flex; justify-content: space-between; width: 100%;"> TARGETED ON CASE REFERENCE </div>
Social Media	<div style="display: flex; justify-content: space-between; width: 100%;"> SOCIAL MEDIA ACCOUNTS RELATIONSHIP </div>
Student Record	<div style="display: flex; justify-content: space-between; width: 100%;"> STUDENT RECORD RELATIONSHIP </div>
Officer Response	<div style="display: flex; justify-content: space-between; width: 100%;"> REFERENCE </div>
Person of Interest	<div style="display: flex; justify-content: space-between; width: 100%;"> IDENTIFIED AS PERSON OF INTEREST REFERENCE </div>
Service Request	<div style="display: flex; justify-content: space-between; width: 100%;"> REFERENCE </div>
Location	<div style="display: flex; justify-content: space-between; width: 100%;"> RELATED LOCATIONS REFERENCE </div>

The Object Type dropdown menu.

7. Click **Create**.

ACTIONS

Type

Create Object

Name

POI

Object Type

Person of Interest

Creation Trigger

Create

CANCEL

✓ CREATE

A new Create Object action.

8. Ensure the trigger for this action has been added to the appropriate configurable form and the users who will be clicking the trigger have the appropriate workflow permissions. See the [State Triggers on Forms](#) and [Workflow Permissions](#) articles for more information.