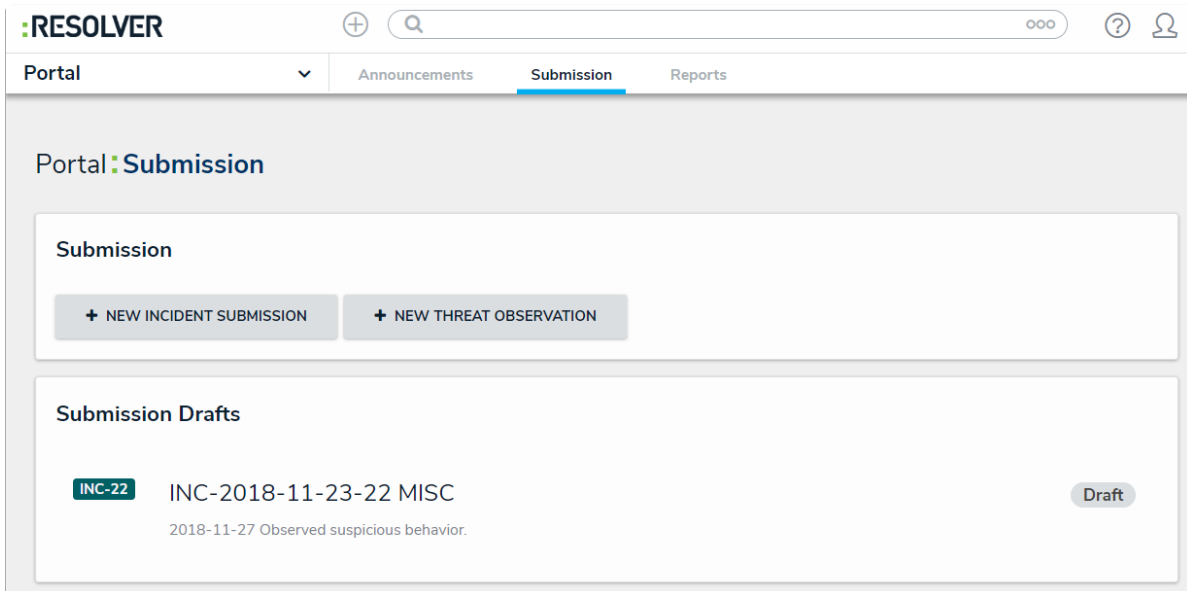


## Portal Access Overview

Last Modified on 12/13/2021 4:01 pm MST

Users in the **Portal Access** user group have access to the Portal application, where they can:

- Submit incidents and edit incident submission drafts;
- View incident reports;
- View announcements;
- Respond to Assigned Tasks; and
- Respond to Assigned Issues.



The screenshot shows the RESOLVER Portal interface. At the top, there is a navigation bar with the RESOLVER logo, a search bar, and user profile icons. Below the navigation bar, there are tabs for 'Portal', 'Announcements', 'Submission', and 'Reports'. The 'Submission' tab is selected. The main content area is titled 'Portal : Submission' and contains two sections: 'Submission' and 'Submission Drafts'. The 'Submission' section has two buttons: '+ NEW INCIDENT SUBMISSION' and '+ NEW THREAT OBSERVATION'. The 'Submission Drafts' section shows a draft incident with the ID 'INC-22', the title 'INC-2018-11-23-22 MISC', and the description '2018-11-27 Observed suspicious behavior.' A 'Draft' button is visible next to the incident details.

*The Portal.*



In addition to submitting incidents through the portal, incidents can also be submitted through email or the phone hotline. Contact your CSM for further information.