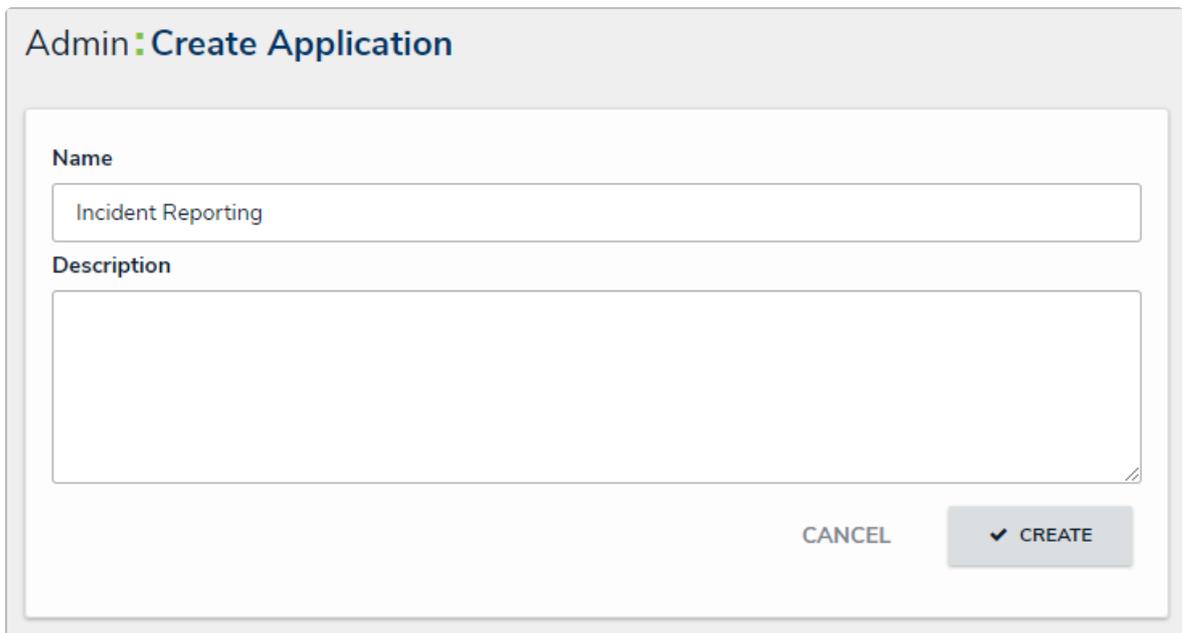# Create an Application & Activity

Last Modified on 01/31/2019 3:04 pm EST
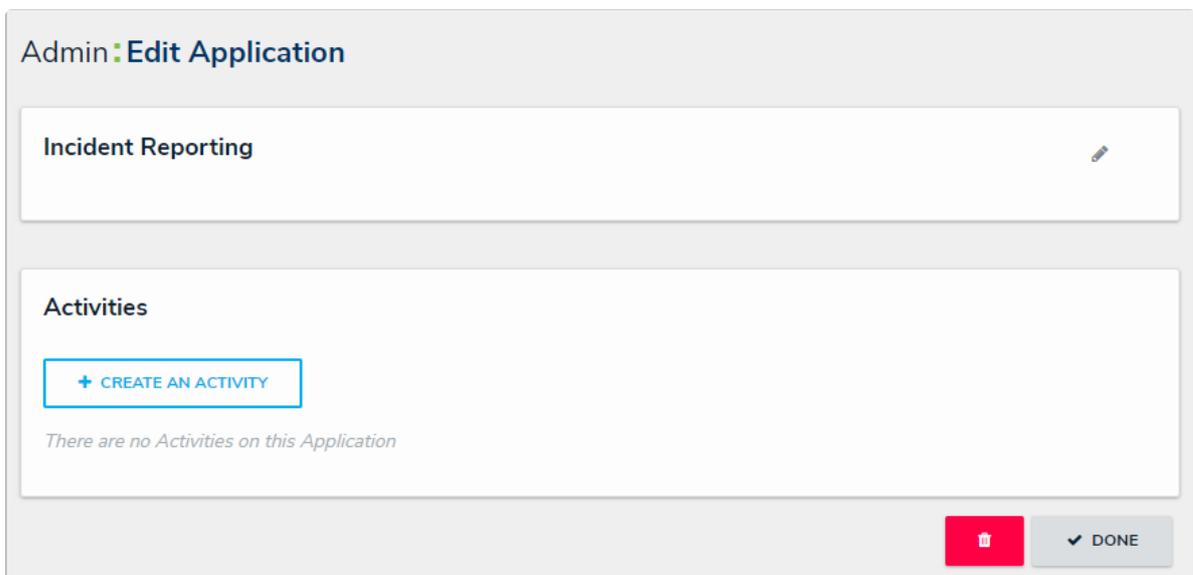
To create an application and activity:

1. Click the ⚙ icon in the top bar > **Applications** in the **Application Management** section.
2. Click **Create Application** to display the **Create Application** page.
3. Enter the application name in **Name** field.
4. **Optional**: Enter a description of the application in the **Description** field. This description will appear on the **Applications** page and on the **Edit Application** page in **Administration**.

The Create Application page.

5. Click **Create** to show the **Edit Application** page.

The Edit Application page.

6. Click **Create an Activity**.

7. Enter a name for the activity in the **Name** field.

8. **Optional:** Enter a description or brief instructions to users in the **Description** field which will appear when editing an activity and viewing the Activity settings. If necessary, you can apply additional styling to the text using Markdown formatting. Click **Basic Markdown Formatting** to show popular styles.

Creating a new activity.

9. Click **Create** to display the **Edit Activity** page, where you can create actions and views and add roles.

The Edit Application page with a new activity.