

Create a New Standard Form


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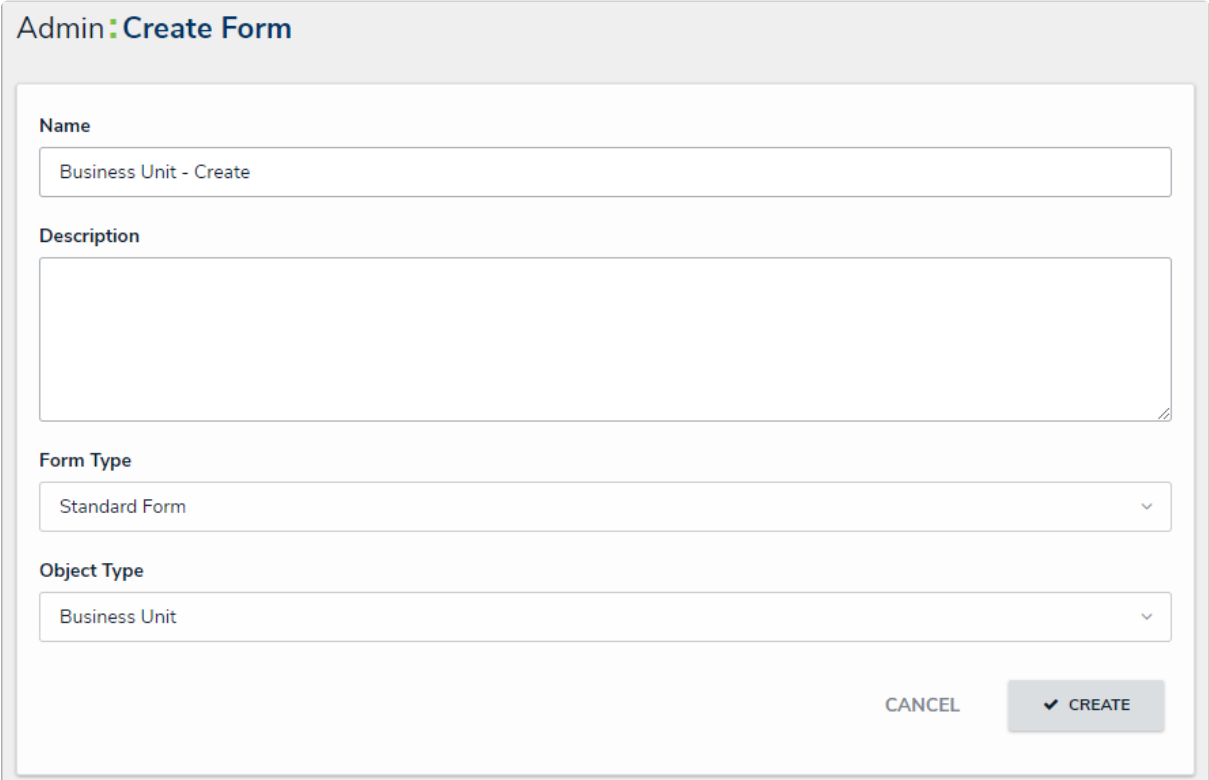
Once a standard form is created, you can configure its [title](#), set the form's [priority](#), create [sections](#), and add [elements](#).



When creating forms for use in a repeatable form, note that only forms with supported elements will be displayed. See the [Add Repeatable Forms to a Report](#) for a list of unsupported elements.

To create a new standard form:

1. Click the  icon in the top bar > **Configurable Forms** in the **Views** section.
2. Click **Create Form**.
3. Enter the name of the form in the **Name** field.
4. **Optional:** Enter a brief description of the form in the **Description** field, which will appear below the form's name while editing the form and on the **Configurable Forms** landing page.
5. Select **Standard Form** from the **Form Type** dropdown menu. See the [Navigation Forms](#) section for information and instructions on creating navigation forms.
6. Select an object type from the **Object Type** dropdown menu.

A screenshot of the 'Admin Create Form' page. The page has a header 'Admin Create Form' in blue. Below the header are four form fields: 'Name' with the text 'Business Unit - Create', 'Description' which is an empty text area, 'Form Type' with a dropdown menu showing 'Standard Form', and 'Object Type' with a dropdown menu showing 'Business Unit'. At the bottom right, there are two buttons: 'CANCEL' and 'CREATE' (with a checkmark icon).

The Create Form page.


7. Click **Create** to display the **Edit Configurable Form** page. From here, you can edit the standard form's [title](#), select a [priority](#), and add [sections](#) and [elements](#).


Admin: Edit Configurable Form


Business Unit - Create 🔗 ✎

Object Type: [Business Unit](#)

Form Layout 🗑

 **1 COLUMN**

 **LEFT SIDEBAR**

 **RIGHT SIDEBAR**

Object Name ⋮ ✎

Drag and Drop Cards

+ CARD

🗑 ✓ DONE

FORM ELEMENTS ×

- Properties +
- Fields +
- Relationships +
- References +
- State Triggers +
- Formulas +