
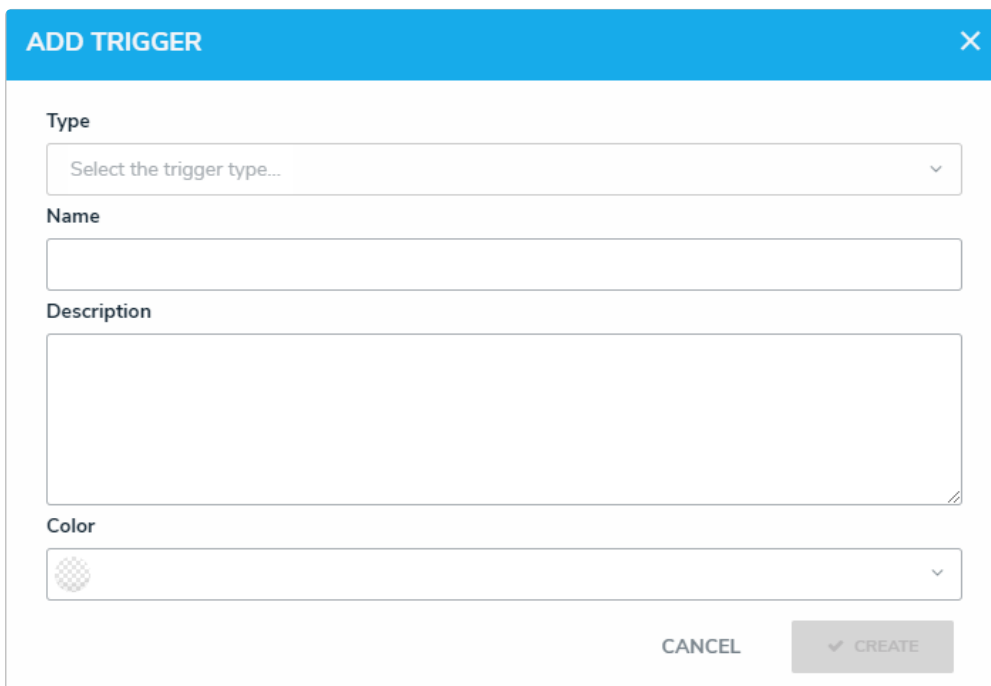


## Add a Trigger and Transition to a State


Last Modified on 04/08/2022 3:23 pm EDT

### To add a trigger and transition to a state:

1. Click the  icon in the top bar Data Model > Object Types section.
2. Enter and/or select the object type's name in the **Search** field, then click it to display the **Edit Object Type** page.
3. Click **Configure Workflow** (if only one workflow exists) or select the appropriate workflow (if there are multiple).
4. Click **Add Trigger** below the state to which you want to add the trigger.
5. From the **Type** dropdown menu, select either **Button**, **Timed**, or **Consume Orchestration Event**.



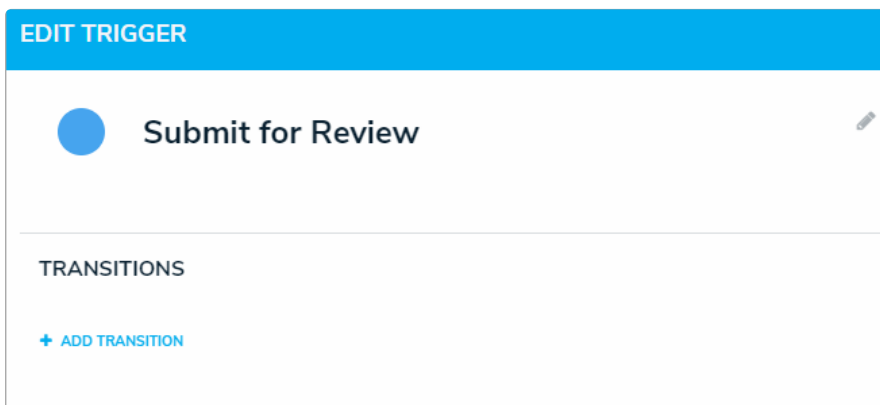
*The Add Trigger palette.*

6. In the **Name** field, enter a name for the trigger.
  - If you select the **Button** type, users can click on it for configurable forms.
7. **Optional:** In the **Description** field, describe the trigger or enter other relevant information (e.g., its destination state).
  - **Button** trigger type: a description appears when you click the  icon next to the trigger in creating a configurable form. This will help you identify the trigger's associated state and transition.
8. **Optional:** Click the **Color** dropdown menu to reveal the color picker and select a new color for the button as it will appear on a form.
  - You can also enter a hex color (e.g., #2C82C9) into this field to set a button color.

9. **Optional:** In the **Name** field, enter a variable name.
  - By default, the field or formula's unique ID is automatically populated.

If you selected	Then
Timed trigger type	<ul style="list-style-type: none"> <li>• Select <b>Nightly</b> from the Frequency dropdown menu.</li> </ul>
Consume Orchestration Event trigger type	<ul style="list-style-type: none"> <li>• Select a previously created event action from the <b>Orchestration Event</b> dropdown menu.               <ul style="list-style-type: none"> <li>◦ If you have not yet created an event action, you can leave this field blank and edit the trigger once an event is created.</li> <li>◦ Options will appear in this dropdown, only if an event action has been previously created using a data definition with the object type, you're currently configuring.</li> <li>◦ Read more here: <a href="#">Add an Orchestration Event Action on a Transition</a></li> </ul> </li> </ul>



10. Click **Create**.
11. On the **Edit Workflow** page, click the new trigger below the relevant state to open the **Edit Trigger** palette.
12. Click **Add Transition**.



*The Edit Trigger palette.*

13. In the **Name** field, enter a name for the transition.
14. From the **Destination State** dropdown menu, select the state the object should move to.
15. **Optional:** Click **Bypass Required Fields** to enable the transition, despite any required fields being empty.

EDIT TRIGGER ✕



 **Submit for Review** 



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TRANSITIONS

**Name**

**Destination State**

 Review 

 Bypass Required Fields. 

CANCEL 

*The Bypass Required Fields toggle.*