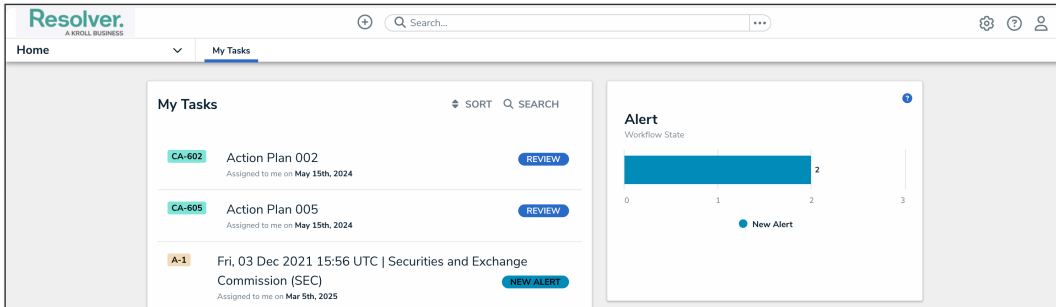


# User Interface

Last Modified on 03/07/2025 4:36 pm EST

## Overview

By default, the Resolver **Home** page displays the **My Tasks** tab, which shows existing objects that require your attention. If any reports have been starred, they will appear beside the **My Tasks** tab. The column chart to the right of your tasks is a summary of the current **workflow states** of those objects. At the top of each page is the **top bar** and **nav bar**.

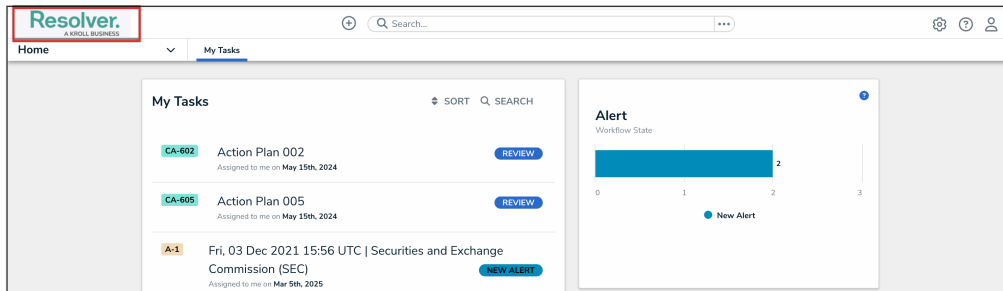


Home Page

## Top Bar

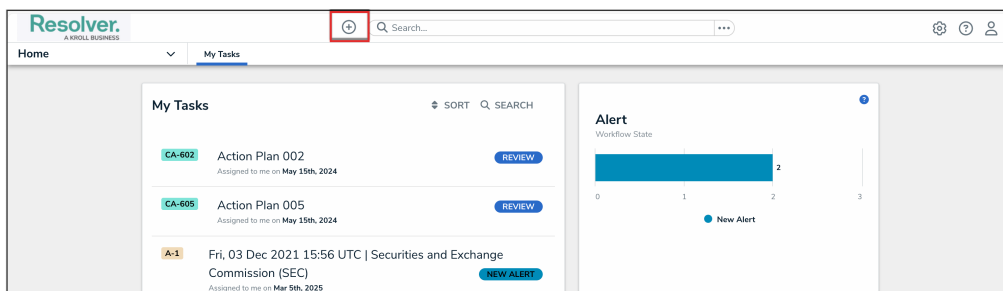
The following components are in the **top bar** on every page:

- **Resolver or custom company logo:** Clicking the logo will return you to the **My Tasks** page or a **starred report** you've flagged as your landing page.



Company Logo

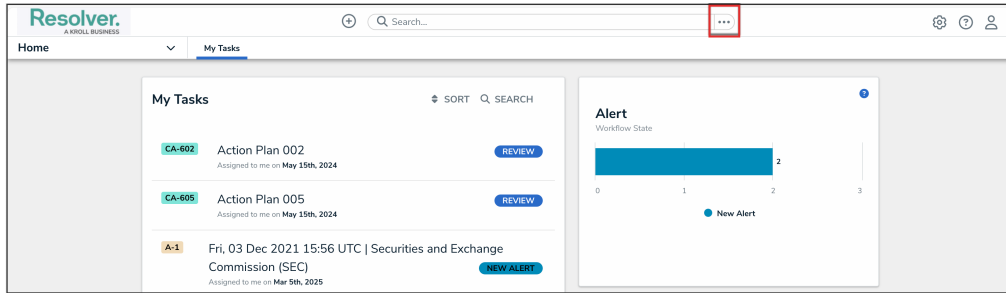
- **Quick Add:** Clicking the **Create New** icon will open the **Quick Add** feature, which allows you to create objects outside of applications.



### Create New Icon

**Note:** This feature may be disabled by an Administrator and may not be visible to certain roles.

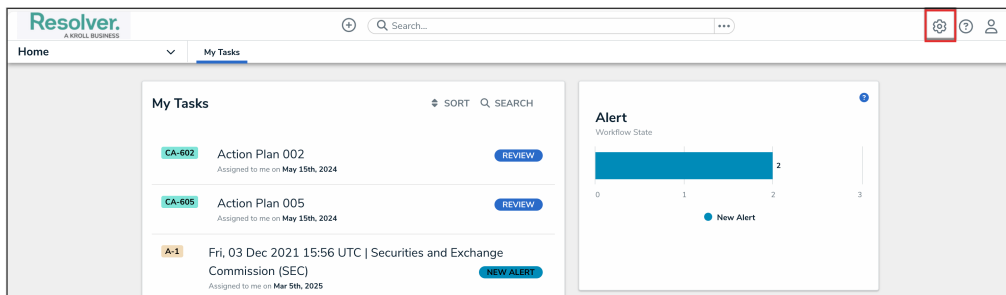
- **Search:** Enter keywords to search for objects by **keyword** within the organization. Clicking the **Explore by** icon allows you to search by **object type**.



### Explore By Icon

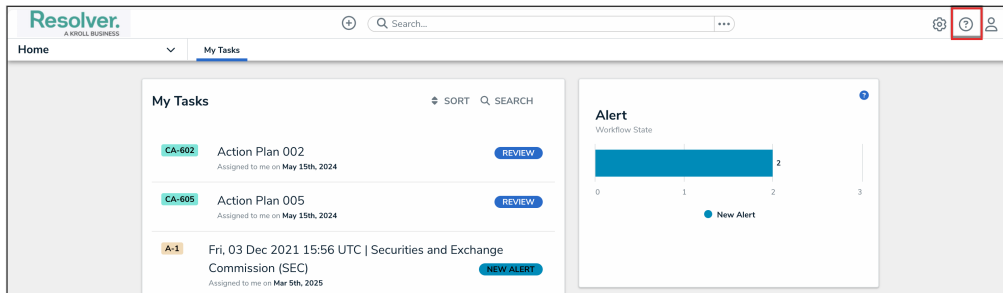
**Note:** This feature may be disabled by an Administrator and may not be visible to certain roles.

- **Administration:** Clicking the **Administration** icon will display the **Administrator settings** menu.



### Administration Icon

- **Help:** Clicking the **Help** icon displays links to the Resolver Knowledge Base, Terms of Service, and the Resolver Support site. Clicking this icon will also display your current version of Resolver, your organization's **data region**, and, if you're an Administrator, a link to the **Resolver Idea Portal**.



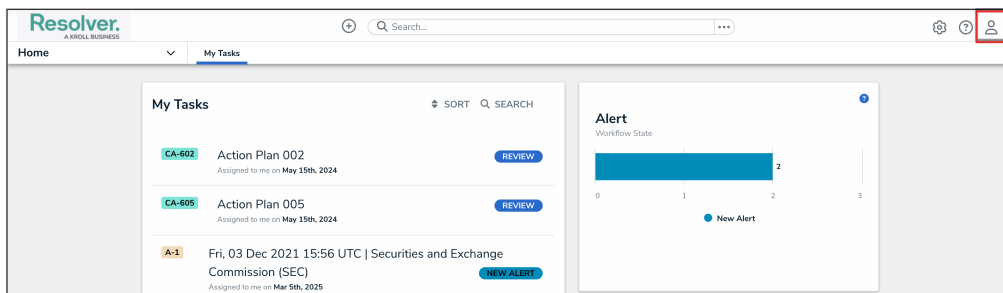
*Help Icon*



**Note:**

This feature may be disabled by an Administrator and may not be visible to certain roles.

- **User:** Clicking the **User Profile** icon displays the name of the currently logged in user, as well as provides links to the **My Tasks** page and the **Logout** function.



*User Profile Icon*

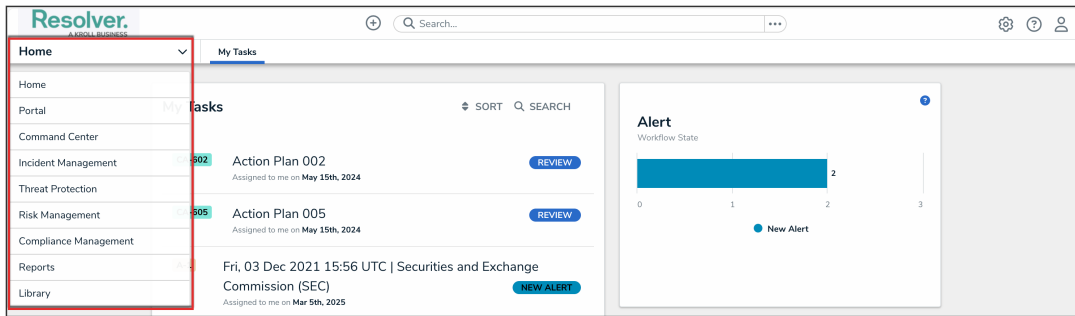
## Nav Bar



**Note:**

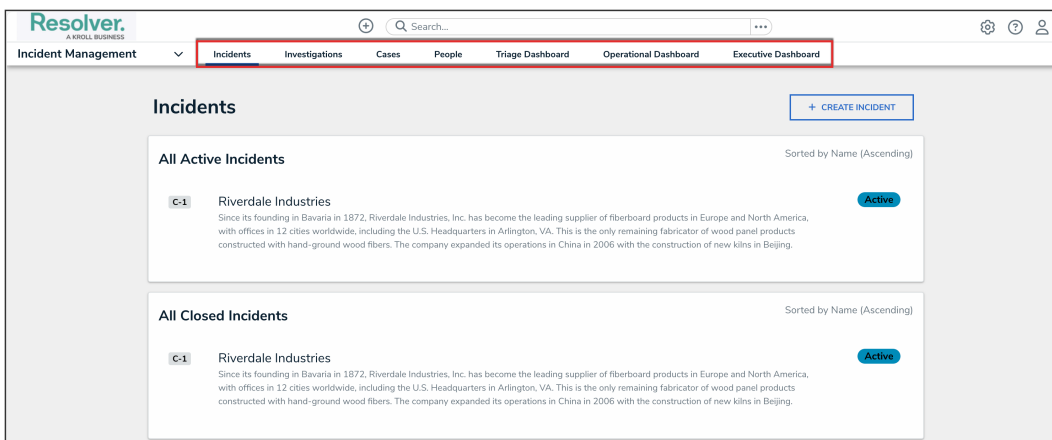
The options in the nav bar change if you have Administrator permissions. See [Admin User Interface](#) for more information.

The **nav bar** contains a drop-down menu that displays links to the home page and all the **applications** your **role** has permission to view (if any). When working in the **Home** page of your organization (after logging in, clicking the **Home** link in the dropdown, or clicking the company logo in the top left of any page), the **My Tasks** tab and any **starred reports** tabs appear in the nav bar.



### Applications

Clicking the name of the application in the nav bar menu will display the application and its **activities**, which are displayed as clickable tabs. The tab for the first activity in the application is selected by default. To view more tabs (if any), click the **Show more** icon.



### Activities



**Note:**

Clicking an activity tab displays the landing page for the activity and not the last object or report you may have been working with.