

Monitor KRIs

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Once the Risk Indicator Owner has updated the KRI, it is moved to the **Monitoring** workflow state. Risk Team members can then monitor and ensure the KRI is still being followed - also being able to return the KRI to the Indicator Owner for further updates.

To monitor a KRI:

- 1. Log into a user account from the **Risk Team** user group.
- 2. Click the dropdown in the nav bar > Risk Management.

Home	~
Home	
Risk Management	
Reports	
Library	

The nav bar.

3. Navigate to the Indicators tab and scroll down to the Monitor Indicators section.



The Monitor Indicators section of the Indicators tab.

4. Click a KRI in the **Monitoring** workflow state to open the **Indicator** form.



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The Monitor Indicator form.

- 5. Edit the fields as required. Read more here: Update a KRI.
- 6. **Optional**: If the KRI requires further updates from the Indicator Owner, click **Send for Update**.